

समस्त पत्र-व्यवहार रजिस्ट्रार लखनऊ विश्वविद्यालय, को सम्बोधित करें अन्य किसी अधिकारी के नाम से नहीं।

पत्र संख्या : .....

दिनांक : .....

प्रेषक

कुलसचिव,  
लखनऊ विश्वविद्यालय,  
लखनऊ।

सेवा में

All Teachers in the faculties of Arts, Science, Commerce,  
Law , Education , Fine Arts, Ayurveda &Unani,  
Lucknow University,  
Lucknow.

Sir/Madam

I am directed to inform you that letters of routine nature except policy matter should be addressed to the Registrar, Lucknow University and letters related to Finance should be addressed to the Finance officer, Lucknow University.

Therefore as per the direction of the Vice-Chancellor, it is requested that in future letters should be addressed to the officials concerned with the recommendations of Head & Dean. Your papers shall be examined and processed as per rules by the office and will be put up before the Vice-Chancellor.

(Ram Kumar)  
Registrar

No. R-32589-669

Date.. 30/11/2016

**Copy to the following for information and necessary action:-**

1. Secretary to VC, for kind information of the Vice-Chancellor.
2. PS to PVC, for kind information of the Pro-Vice-Chancellor.
3. All Dean/HOD's, L.U.
4. Dean Students Welfare, L.U.
5. Controller of Examination, L.U.
6. Proctor, L.U.
7. Chief Provost, L.U.]
8. OSD IMS, L.U.
9. All Provost, L.U.
10. Finance officer, L.U.
11. Director IPPR, L.U.
12. Superintendent of Works, L.U.
13. All Deputy Registrar, L.U.
14. Incharge website to upload on Lucknow University Website
15. PA to Registrar.

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Registrar