

University of Lucknow

Placement Policy

The Central Placement Cell at the University of Lucknow is a student-led body, functioning under faculty guidance. Student leaders coordinate placement activities, liaise with recruiters, manage logistics, and ensure transparent communication. This participatory model empowers students with leadership skills while fostering accountability, inclusivity, and professional engagement throughout the placement process.

Vision

The Central Placement Cell envisions University of Lucknow as a leading institution fostering academically strong, professionally competent, socially responsible graduates through robust industry linkages and meaningful career opportunities for all.

Mission

The Central Placement Cell strives to build lasting recruiter partnerships, provide structured training and mentoring, organize placements and internships, uphold fairness and inclusivity, and continuously adapt strategies to evolving market trends and national education policies.

Objectives

- Provide equal and ample employment opportunities to all eligible students.
- Facilitate internships, projects, and placements with reputed organizations, NGOs, and industries.
- Organize training workshops on aptitude, communication, group discussions, and interviews.
- Build strong industry-academia linkages through seminars, alumni talks, and job fairs.
- Ensure transparent, fair, and inclusive placement processes.

About the University of Lucknow

The University of Lucknow, one of India's oldest and most respected institutions, is committed to academic excellence and social responsibility. With diverse faculties and a strong alumni base, the University aims to prepare students for leadership roles in society and industry. Recognized as a **NAAC A++ accredited institution** and a **UGC Category-1 University**, it stands among the nation's premier centers of higher learning. The Central Placement Cell acts as a bridge between students and recruiters, ensuring smooth coordination, professional engagement, and meaningful career opportunities. (See in detail: <https://www.lkouniv.ac.in/en/page/university-history>).

Central Placement Cell Office: Role and Responsibilities

- Act as the primary liaison between recruiters and the University.
- Invite and correspond with prospective companies/organizations.
- Ensure smooth logistics during campus recruitment drives.
- Collect appointment letters and ensure timely communication to selected students.
- Maintain placement records and prepare annual placement reports.
- Ensure compliance with University policies and national guidelines (UGC/AICTE).
- Provide career counselling and organize skill development workshops.

Student Coordinators: Role and Responsibilities

- Collect and verify student bio-data and academic credentials.
- Inform students about placement opportunities, schedules, and eligibility criteria.
- Coordinate with recruiters and placement officers during interviews.
- Maintain discipline and decorum during placement activities.
- Collect and update data on successful placements.
- Act as representatives of their respective departments/programmes.

Important Guidelines for Students

- Registration with the Central Placement Cell is **mandatory**.
- Attendance in pre-placement talks (PPTs) is compulsory.
- Dress code: **strictly formal** during placement activities.
- Students must sign an **undertaking/NOC** from the University before appearing for interviews.
- One Student–One Job Policy: Once selected, students can participate in further drives only for higher package or preferred profile.
- Indiscipline or misbehaviour will lead to **debarment** from placement activities.
- Students are not authorized to contact recruiters directly; all communication must go through the Central Placement Cell.

Important Guidelines for Recruiters

- Recruiters share the job details (designation, JD, remuneration, location, allowances, etc.).
- Conduct a **Pre-Placement Talk (PPT)** to present the organization and job role.
- Provide offer letters within **seven days** of final selection.
- Prepare a waiting list to avoid uncertainties.
- Avoid discrimination based on caste, class, gender, or religion.
- All communication must be routed through the Central Placement Cell/Faculty Convenors / Student Coordinators.

Recruitment Procedures

- Recruiters submit Job Descriptions.
- Pre-Placement Talk (online/offline) with Q&A session.
- Collection of CVs from interested students.
- Shortlisting by recruiters.
- Interviews (online/offline as per recruiter's preference).
- Final selection list shared with Central Placement Cell.
- Offer letters issued within seven days.
- Students submit acceptance letters to Central Placement Cell.

General Guidelines

- The Central Placement Cell reserves the right to amend policies as required.
- Students must maintain discipline and uphold the University's reputation during placements.
- Recruiters and students must adhere to timelines and procedures for smooth coordination.
- Any grievance or dispute will be addressed by the Central Placement Cell in consultation with University authorities.