



INSTITUTE OF WILDLIFE SCIENCES

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Advt. No. EIACP-PC-RP/IWS/2025/01

Applications are invited for the Post of **Data Entry Operator/** in EIACP-PC-RP Centre, Institute of Wildlife Sciences, ONGC-CAS, University of Lucknow. Eligible and interest candidates can apply. Vacancy position/ qualification details and application form are as under.

Sl. No	Name and No. of Post	Essential Qualification	Emoluments (per month)	Upper Age Limit
01	Data Entry Operator	Graduate, good knowledge of computer technology (website development, designing, internet, publication etc); one year's experience/XII Passed with good knowledge of computer technology with two year experience/ Certified Para-Taxonomist.	16000.00	35

General Information:

01. Interested Candidates should send the complete prescribed application form through **Speed Post** only. Institute will not entertain the applications submitted via mail or by hand.
02. The shortlisted candidates will be informed via mail for the date of interview/selection process.
03. Experience, where required, will be counted from acquired minimum educational qualification.
04. No TA/DA will be give for attending interview/selection process.
05. The application form is available with this advertisement, fill it and send it via **Speed Post** to **The Coordinator/Principal Investigator, EIACP-PC-RP, Institute of Wildlife Sciences, 2nd Floor, ONGC-Centre for Advanced Studies, Gate No-05, University of Lucknow Lucknow-226007**, mentioning over the top of the envelop regarding the post applied. Xerox copies (duly self-attested) of all relevant certificates and testimonials should be attached along with the application form.
06. The last date of submission of Application form is **1st January 2025 till 05:00 pm.**

Prof Amita Kanaujia
Coordinator,
EIACP-PC-RP,
Institute of Wildlife Sciences
University of Lucknow
Lucknow-226007

62726/2022/EO

assigned.

D. Qualification and Experience for engaging staff in the Programme Centre

Post	Essential Qualification and Experience
Programme Officer	M.Sc. (Natural Sciences/ Environmental Science)/ B.Tech./ BE, well versed in computer applications/ Web Development with at least 5 years of experience
Information Officer	Graduate in science or equivalent; good knowledge of computers/ PG Diploma in (RS/GIS) with two year working experience in relevant areas
IT/GIS Officer	PG Diploma in (RS/GIS) with at least 1 years' experience/ Graduate, good knowledge of computer technology (website development, designing, internet, publication etc.) with two years' experience
Data Entry Operator	Graduate, good knowledge of computer technology (website development, designing, internet, publication etc.) with one year's experience/ XII Passed with good knowledge of computer technology with two year experience/ GSDP Certified Youth

Note: The Qualification and Experience criteria is subject to change as per requirement of the Programme.

APPLICATION FORM

Affix Passport
size photograph

01.	Applicant's Name	
02.	Father's Name	
03.	Date of Birth	
04.	Permanent Address	
05.	Correspondence Address	
06.	Mobile No.	
07.	Email Address	
08.	Category SC/ST/OBC	
09.	Marital Status	

10. Educational Qualification:

[illegible]

11. Working Experience:

Post held	Pay Scale	Organization	Duration		Nature of Duties
			from	To	

12. Any other relevant information:

Dated:	Signature of Applicant

13. Details of Enclosures:

- a)
- b)
- c)
- d)
- e)
- f)
- g)
- h)
- i)