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University of Lucknow, Lucknow Admission Guidelines



PG Diploma, Advance Diploma, Diploma and Certificate

महत्वपूर्ण निर्देश IMPORTANT INSTRUCTIONS

1.1 ऑनलाइन प्रवेश सम्बन्धी निर्देश विश्वविद्यालय अधिनियम, परिनियम, अध्यादेशों तथा नियमों द्वारा अधिकृत हैं।

The instructions related to the online admissions are given here, which are authorized under the Act, Ordinances, Rules & Regulations of the University.

1.2 यदि आप आरक्षण (reservation) अथवा शून्य शुल्क (zero fee) का लाभ चाहते हैं तो सम्बन्धित प्रमाण–पत्र का विवरण आनलाइन आवेदन के साथ अवश्य दें। आवेदन पत्र प्रेषित करने के पश्चात् किसी भी अभ्यर्थी को भारण या आरक्षण में परिवर्तन की अनुमति नहीं मिलेगी।

If you want benefit of reservation or zero fees, then give the details of the related certificates during the filling of the Online application form. No candidate will get the permission for any change in weightage or reservation after the form is submitted.

1.3 प्रवेश प्रक्रिया की विस्तृत सूचना विश्वविद्यालय के वेबसाइट पर उपलब्ध रहेगी। अभ्यर्थियों को सलाह दी जाती है कि वे विश्वविद्यालय की वेबसाइट नियमितरूप से देखते रहें।

The detailed information of the admission procedure will be displayed on the University website. Candidates are advised to check the University website regularly for updates.

1.4 योग्यता सूची घोषित होने पर इसकी प्रति विश्वविद्यालय की वेबसाइट पर देखने के लिए उपलब्ध रहेगी। अभ्यर्थी को स्वयं अपना योग्यता—क्रमांक, योग्यता—सूची से ज्ञात करना होगा। योग्यता—सूची समाचार—पत्रों में प्रकाशित नहीं करायी जायेगी।

After declaration of the merit list a copy of the list will be displayed on the University website. The candidate himself/herself will find his/her merit number from the merit list. The merit list will not be published in the newspaper.

1.5 अनुसूचित जाति/जनजाति एवं अन्य पिछड़ा वर्ग हेतु आरक्षण का लाभ उन्ही अभ्यर्थियों को अनुमन्य होगा जो उत्तर प्रदेश के मूल निवासी हैं। अन्य प्रदेशों के अनुसूचित जाति/जनजाति, अन्य पिछड़ा वर्ग के अभ्यर्थी सामान्य श्रेणी के माने जायेंगे।

The benefit of reservation will be permissible only to Scheduled Castes/ Scheduled Tribes and Other Backward Classes candidates originally belonging to Uttar Pradesh. Scheduled Castes/ Scheduled Tribes and Other Backward Classes candidates of other states will be treated as general candidate.

1.6 रजिस्ट्रेशन के समय जमा किया गया समस्त शुल्क किसी भी स्थिति में वापस नही किया जायेगा।

Fees deposited at the time of registration will not be refunded under any circumstances.

1.7 छात्रत्व के दौरान रैगिंग जैसी कुत्सित घटना में सम्मिलित होने पर छात्र के विरुद्ध माननीय उच्चतम न्यायालय के निर्देशानुसार कार्यवाही <mark>की जायेगी।</mark>

As directed by the Hon'ble Supreme Court, action will be taken against the students who indulge in incidence like ragging during studentship.

1.8 वे अभ्यर्थी जो किसी भी विश्वविद्यालय / विद्यालय / संस्था से निष्कासित किये गये है अथवा भारतीय दण्ड संहिता के अन्तर्गत अपराधी पाये गये है वह लखनऊ विश्वविद्यालय के किसी भी पाट्यक्रम में आवेदन करने के लिये अयोग्य होंगे।

Those candidates who have been expelled from any University/College/Institution or found guilty under Indian Penal Code are not eligible to apply for any course in the University of Lucknow.

1.9 जो छात्र डिप्लोमा/पीजी डिप्लोमा/सर्टिफिकेट प्रोग्राम में दाखिला लेते हैं, वे विश्वविद्यालय के नियमित छात्र नहीं होंगे और विश्वविद्यालय के नियमित छात्रों के लिए उपलब्ध अधिकार नहीं होंगे। हालाँकि, उन्हें ई संसाधनों और पुस्तकालय के वाचनालय की सुविधा का उपयोग करने की अनुमति दी जाएगी।

The students who enrol in the Diploma/PG Diploma/Certificate Programmes shall not be regular students of the university and shall not have the rights available to regular students of the University. However, they shall be allowed to use the e resources and the reading room facility of the library.

1.10 जाति तथा आय प्रमाण पत्र वेबसाइट से प्रमाणित किया जायेगा।
Caste and income certificates shall be verified on Government website.

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1.11 Minimum Number of Seats

- 1.11.1 किसी भी डिप्लोमा/पीजी डिप्लोमा/सर्टिफिकेट प्रोग्राम जिसमें विज्ञापित सीटें 30 या उससे अधिक हैं, ऐसे प्रोग्राम तभी चलेगा जब की उसमे न्यूनतम 20 छात्र प्रवेश लेते हैं। In any certificate/diploma/P.G. Diploma programme in which advertised seats are 30 and above, the programme will be allowed to run only if a minimum of 20 students are admitted.
- 1.11.2 किसी भी डिप्लोमा/पीजी डिप्लोमा/सर्टिफिकेट प्रोग्राम जिसमें विज्ञापित सीटें 30 या उससे कम हैं, ऐसे प्रोग्राम तभी चलेगा जब की उसमे न्यूनतम 10 छात्र प्रवेश लेते हैं। Any certificate/diploma/P.G. Diploma programme in which advertised seats are below 30, the programme will be allowed to run only if a minimum of 10 students are admitted.
- 1.12 विश्वविद्यालय के पास किसी भी प्रवेश को किसी भी अवस्था में निरस्त करने का अधिकार सुरक्षित है। University reserves the right to cancel any admission at any stage.
- 1.13 प्रवेश से सम्बन्धित अध्यादेश के प्रावधानों के प्रतिपादन के सम्बन्ध में सभी विवाद लखनऊ विश्वविद्यालय के कुलपति / प्रवेश समिति को सौपें जायेंगे और उनका निर्णय अन्तिम होगा।

All disputes regarding interpretation of provision of Ordinance related to the admission shall be referred to the Vice-Chancellor/Admission Committee of University of Lucknow and whose decision shall be final.

1.14 प्रवेश से सम्बन्धित सभी कानूनी विवादों का न्याय क्षेत्र लखनऊ ही होगा।
All the legal matters pertaining to the admission shall be subject to Lucknow Judicature only.

² सामान्य सूचना GENERAL INFORMATION

2.1 विश्वविद्यालय को किसी भी समय प्रवेश नियमों में परिवर्तन एवं संशोधन करने या सीटों की संख्या बदलने का अधिकार है।

The University reserves the right to change or amend the admission rules or number of seats at any time without prior notification.

2.2 यदि कोई अभ्यर्थी असत्य सूचनाओं / अनुचित साधनों के आधार पर अथवा फर्जी अंक पत्र के आधार पर प्रवेश पाता है तो जिस समय भी यह तथ्य उद्घाटित होगा, उसका प्रवेश प्रारम्भ से ही निरस्त कर दिया जायगा तथा उसके विरुद्ध IPC की सम्बन्धित धाराओं के अर्न्तगत कार्यवाही की जायेगी।

If any candidate gets admission on the basis of false information/improper means or on the basis of false mark-sheet, his/her admission will be treated cancelled from the beginning and legal action will be taken against him/her under IPC.

- 2.3 विश्वविद्यालय के पास किसी भी प्रवेश को किसी भी अवस्था में निरस्त करने का अधिकार सुरक्षित है। University reserves the right to cancel any admission at any stage.
- 2.4 प्रवेश से सम्बन्धित अध्यादेश के प्रावधानों के प्रतिपादन के सम्बन्ध में सभी विवाद लखनऊ विश्वविद्यालय के कुलपति / प्रवेश समिति को सौपें जायेंगे और उनका निर्णय अन्तिम होगा।

All disputes regarding interpretation of provision of Ordinance related to the admission shall be referred to the Vice-Chancellor/Admission Committee of University of Lucknow and whose decision shall be final.

2.5 प्रवेश शुल्क की वापसी के प्रार्थना पत्र, प्रवेश प्राप्ति के केवल 30 (तीस) दिनों के भीतर प्राप्त होने पर ही स्वीकार किये जायेंगे। प्रतिबन्ध यह है कि विद्यार्थी की किसी भी कक्षा में उपस्थिति अंकित न हुई हो। The request for refund of fees to withdrawal from the course shall only be entertained if made within 30 days from the date of admission. The refund is subjected to 10% deduction of fee deposited, provided the student has not attended the classes.

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| 3.2.2.4 | Son/daughter/Grandson/Granddaughter of Fr | eedom Fighters from U.P. | 2% |
|---------|--|---|------------------|
| | स्वतन्त्रता संग्राम सेनानियों के पुत्र/पुत्री/पौत्र/अविवाहित पौत्री | के लिए | |
| 3.2.2.5 | Son/Daughter of Retd. Defence Personne Personnel or Defence Personnel killed in war | | 5% |
| | सेवानिवृत्त भूतपूर्व सैनिकों (स्वयं) अथवा शारीरिक रूप से विकत में उत्तर प्रदेश में सेवारत सैनिकों के पुत्र ⁄ पुत्री के लिए | गंग सैनिकों अथवा युद्ध में शहीद हुये सैनिकों अथवा वर्तमान | |
| 3.3 | वर्ग प्रमाण पत्र जारी करने हेतु सक्षम अधिकारी /Competen | t authorities for issuance of certificates | |
| 3.3.1 | उत्कृष्ट खिलाड़ी Outstanding Sportsperson (3.1.1) | सक्षम अधिकारी Competent Authority | |
| 3.3.2 | विकलांग Physically Handicapped (3.2.2.3) | जनपद के मुख्य चिकित्सा अधिकारी Chief Medical Officer of District | |
| 3.3.3 | स्वतन्त्रता संग्राम सेनानी Freedom Fighter (3.2.2.4) | जिलाधिकारी District Magistrate | |
| 3.3.4 | एन०सी०'बी' प्रमाण पत्र N.C.C. "B" Certificate (3.1.2) | सक्षम अधिकारी Competent Authority | |
| 3.3.5 | अनुसूचित जाति Scheduled Caste (3.2.1.1) | जिलाधिकारी,अपर जिलाधिकारी, सिटी मजिस्ट्रेट, अथवा तहसीलदार | परगना मजिस्ट्रेट |
| | | District Magistrate, Addtional District M Magistrate, Pargana Magistrate or Tehsildar | |
| 3.3.6 | अनुसूचित जनजाति Scheduled tribes (3. <mark>2.1.2)</mark> | आरक्षण प्रमाण पत्र वेबसाइट से प्रमाणित किया जा Reservation certificate shall be verified on inter | - |
| 3.3.7 | अन्य पिछड़ा वर्ग Other backward class (3.2.1.3) | आरक्षण प्रमाण पत्र वेबसाइट से प्रमाणित किया जा Reservation certificate shall be verified on inter | |
| 3.3.8 | आय–प्रमाणपत्र (छःमाह केअन्दर का) Income certificate (within 6 months) | आरक्षण तथा आय प्रमाण पत्र वेबसाइट से प्रमाणित Income certificates shall be verified on internet | किया जायेगा। |
| 3.3.9 | विश्वविद्यालय के अध्यापक ⁄ कर्मचारी Teachers/ Employees of University (3.2.2.1 | कुलसचिव लखनऊ विश्वविद्यालय। प्रवेश के वर्ष के निर्गत यह प्रमाण पत्र मान्य नहीं होगा। | |
| | | Registrar, University of Lucknow. The cer before 1st March of the year of admissi considered. | on will not be |
| 3.3.10 | राजकीय अनुदान प्राप्त लखनऊ विश्वविद्यालय से सम्बद्ध महाविद्यालय एवं राजकीय आयुर्वेद महाविद्यालय के अध्यापक Teacher of the affiliated Govt./Aided Colleges of Lucknow University and Govt. | महाविद्यालय के प्रधानाचार्य। प्रवेश के वर्ष के 01 म यह प्रमाण पत्र मान्य नहीं होगा। Principal of the college. The certificates iss March of the year of admission will not be cons | sued before 1st |
| | Ayurvedic College (3.2.2.2) | March of the year of admission will not be cons | |

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Faculty of Arts

| Subject | Department | Seats | Duration | Eligibility Criteria | Fees Per Regular | Semester* Corporate Sponsored or Government/ Defence Staff |
|---|---|-------|-------------|---|---|---|
| PG Diploma in Epidemiology And Biostatistics | Dr G. L. Gupta Institute Of Public Health And Public Affair | 30 | 2 Semesters | Bachelor's degree in Medical/ Biomedical/ Pharma/ Biotechnology/ Microbiology/ Science/ Engineering from any recognized University. (Minimum marks: General/OBC 45%, SC/ST 40%) | 18000 | 32000 |
| PG Diploma in Hospitality Management | Institute Of Tourism Studies | 60 | 3 Semesters | Graduation from Recognized University. (Minimum marks: General/OBC 45%, SC/ST 40%) | 40000 | 40000 |
| PG Diploma in Garbh Sanskar | Institute Of Womens' Studies | 30 | 2 Semesters | Graduation from Recognized University. (Minimum marks: General/OBC 45%, SC/ST 40%) | 18000 | 32000 |
| PG Diploma in Disaster Relief And Rehabilitation | Social Work | 30 | 2 Semesters | Graduation from Recognized University. (Minimum marks: General/OBC 45%, SC/ST 40%) | 18000 | 32000 |
| PG Diploma in Reproductive And Child Health | Social Work | 30 | 2 Semesters | Graduation from Recognized University. (Minimum marks: General/OBC 45%, SC/ST 40%) | 18000 | 32000 |
| PG Diploma in HIV Aids And Family Life Education | Social Work | 30 | 2 Semesters | Graduation from Recognized University. (Minimum marks: General/OBC 45%, SC/ST 40%) | 18000 | 32000 |
| PG Diploma in Public Administration | Public Administration | 30 | 2 Semesters | Graduation from Recognized University. (Minimum marks: General/OBC 45%, SC/ST 40%) | Semest er 1 10500 Semest er 2 6500 | |
| PG Diploma in Social Duties And Human Rights | Social Work | 30 | 2 Semesters | Graduation from Recognized University. (Minimum marks: General/OBC 45%, SC/ST 40%) | 18000 | 32000 |

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Faculty of Arts

| Subject | Department | Seats | Duration | Eligibility Criteria | Fees Per _{Regular} | Semester* Corporate Sponsored or Government/ Defence Staff |
|--|---|-------|-------------|--|---|---|
| PG Diploma in Right To Information And Democracy | Dr Shanker Dayal Sharma Institute Of Democracy | 30 | 2 Semesters | Graduation from Recognized University. (Minimum marks: General/OBC 45%, SC/ST 40%) | 18000 | 32000 |
| PG Diploma in Tamil | Hindi Aur Adhunik Bhartiya Bhasa Vibhag | 20 | 2 Semesters | Graduation from Recognized University. (Minimum marks: General/OBC 45%, SC/ST 40%) | Semest er 1 10500 Semest er 2 6500 | |
| Advance Diploma in Clinical Nutrition And Dietetics | Home Science | 30 | 2 Semesters | Graduation with Home Science or Biology from Recognized University. (Minimum marks: General/OBC 50%, SC/ST 45%) | 18000 | 32000 |
| Advance Diploma in French (Regular) | English And Modern European Languages | 30 | 2 Semesters | Bonafide student of PG programme in the University of Lucknow and who has passed Diploma of Proficiency in French or Government employee with NOC (Minimum marks: General/OBC 45%, SC/ST 40%) | Semest er 1 10500 Semest er 2 6500 | |
| Advance Diploma in French (Self Financed) | English And Modern European Languages | 30 | 2 Semesters | Intermediate or equivalent examination and who has passed Diploma of Proficiency in French from recognized University (Minimum marks: General/OBC 45%, SC/ST 40%) | 18000 | 32000 |
| Diploma in International Airline Ticketing And Global Distribution Systems | Institute Of Tourism Studies | 30 | 2 Semesters | Intermediate or equivalent examination (Minimum marks: General/OBC 45%, SC/ST 40%) | 18000 | 32000 |

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Faculty of Arts

| Subject | Department | Seats | Duration | Eligibility Criteria | Fees Per Regular | Semester* Corporate Sponsored or Government/ Defence Staff |
|--|--|-------|-------------|--|---|---|
| Diploma of Proficiency in French (Regular) | English And Modern European Languages | 20 | 2 Semesters | Bonafide student of PG programme in the University of Lucknow and has passed Certificate of Proficiency in French or Government employee with NOC (Minimum marks: General/OBC 45%, SC/ST 40%) | Semest er 1 10500 Semest er 2 6500 | |
| Diploma of Proficiency in French (Self Finance) | English And Modern European Languages | 30 | 2 Semesters | Intermediate or equivalent examination and has passed Certificate of Proficiency in French from recognized University (Minimum marks: General/OBC 45%, SC/ST 40%) | 18000 | 32000 |
| Certificate of Proficiency in French (Regular) | English And Modern European Languages | 20 | 2 Semesters | Bonafide student of PG programme in the University of Lucknow or Government employee with NOC (Minimum marks: General/OBC 45%, SC/ST 40%) | Semest er 1 10500 Semest er 2 6500 | |
| Certificate of Proficiency in French (Self Finance) | English And Modern European Languages | 30 | 2 Semesters | Intermediate or equivalent examination (Minimum marks: General/OBC 45%, SC/ST 40%) | 18000 | 32000 |

*Additional Fee: Admission Fee Rs. 1000.00 Enrollment Fee Rs. 1000.00 Refundable Caution money: Rs. 2000.00

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PG Diploma, Advance Diploma, Diploma and Certificate

Faculty of Law

| Subject | Department | Seats | Duration | Eligibility Criteria | Fees Per Regular | Semester* Corporate Sponsored or Government/ Defence Staff |
|---|------------|-------|-------------|--|---------------------|---|
| PG Diploma in Cyber Laws | Law | 40 | 2 Semesters | Graduation from Recognized University. (Minimum marks: General/OBC 45%, SC/ST 40%) | 18000 | 32000 |
| PG Diploma in Intellectual Property Right | Law | 40 | 2 Semesters | Graduation from Recognized University. (Minimum marks: General/OBC 45%, SC/ST 40%) | 18000 | 32000 |

*Additional Fee: Admission Fee Rs. 1000.00 Enrollment Fee Rs. 1000.00 Refundable Caution money: Rs. 2000.00

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PG Diploma, Advance Diploma, Diploma and Certificate

ONCG Centre For Advance Research

| Subject | Department | Seats | Duration | Eligibility Criteria | Fees Per Regular | Semester* Corporate Sponsored or Government/ Defence Staff |
|---|---|--------------------------|-------------|--|---------------------|---|
| PG Diploma in Biodiversity, Wildlife Conservation and Management | Institute Of Wild Life Sciences | 30 6 sponso red | 2 Semesters | Graduation from Recognized University. (Minimum marks: General/OBC 45%, SC/ST 40%) | 24000 | 32000 |
| PG Diploma in Exploration Recourses And Mining Technology | Institute Of Hydrocarbon, Energy And Geo- Resources | 15 | 2 Semesters | Candidates who have passed the M.Sc. in Geology examination of the University of Lucknow or any other equivalent examination of other universities (considered as equivalent by the University of Lucknow) (Minimum marks: General/OBC 50%, SC/ST 45%) | 37000 | 57000 |
| PG Diploma in Information And Cyber Security | Institute of Mass Communicatio n in Science and Technology | 30 | 2 Semesters | Post Graduation from Recognized University. (Minimum marks: General/OBC 45%, SC/ST 40%) | 18000 | 32000 |
| Certificate course in Orthinology | Institute Of Wild Life Sciences | 20 4 sponso red | 1 Semester | Intermediate or equivalent examination (Minimum marks: General/OBC 45%, SC/ST 40%) | 37000 | 57000 |
| Certificate course in Aquatic Wildlife Conservation (CCAWSC) | Institute Of Wild Life Sciences | 20 4 sponso red | 1 Semester | Intermediate or equivalent examination (Minimum marks: General/OBC 45%, SC/ST 40%) | 37000 | 57000 |
| Certificate course in Wetlands Management (CCWM) | Institute Of Wild Life Sciences | 20 4 sponso red | 1 Semester | Intermediate or equivalent examination (Minimum marks: General/OBC 45%, SC/ST 40%) | 37000 | 57000 |

*Additional Fee: Admission Fee Rs. 1000.00 Enrollment Fee Rs. 1000.00 Refundable Caution money: Rs. 2000.00

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Faculty of Science

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PG Diploma, Advance Diploma, Diploma and Certificate

Faculty of Yoga and Alternative Medicine

| Subject | Department | Seats | Duration | Eligibility Criteria | Fees Pei Regular | r Semester* Corporate Sponsored or Government/ Defence Staff |
|------------------------------|-------------------------|-------|-------------|--|---------------------|---|
| PG Diploma in Naturopathy | Yoga and Naturopathy | 40 | 2 Semesters | Graduation from Recognized University. (Minimum marks: General/OBC 45%, SC/ST 40%) | 18000 | 32000 |
| PG Diploma in Yoga | Yoga and Naturopathy | 40 | 2 Semesters | Graduation from Recognized University. (Minimum marks: General/OBC 45%, SC/ST 40%) | 18000 | 32000 |

*Additional Fee: Admission Fee Rs. 1000.00 Enrollment Fee Rs. 1000.00 Refundable Caution money: Rs. 2000.00

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PG Diploma, Advance Diploma, Diploma and Certificate

Program Helpline

| Program | Department/Institute | Helpline |
|---|--|------------|
| PG Diploma in Epidemiology And Biostatistics | Dr G. L. Gupta Institute Of Public Health And Public Affair | 9415460668 |
| PG Diploma in Hospitality Management | Institute Of Tourism Studies | 9235555190 |
| PG Diploma in Garbh Sanskar | Institute Of Womens' Studies | 8960000860 |
| PG Diploma in Disaster Relief And Rehabilitation | Social Work | 9415105062 |
| PG Diploma in Reproductive And Child Health | Social Work | 9415105062 |
| PG Diploma in HIV Aids And Family Life Education | Social Work | 9415105062 |
| PG Diploma in Social Duties And Human Rights | Social Work | 9415105062 |
| PG Diploma in Right To Information And Democracy | Dr Shanker Dayal Sharma Institute Of Democracy | 9871002624 |
| Advance Diploma in C <mark>hild Guidance And</mark> Counselling | Psychology | 9415188700 |
| Advance Diploma in Clinical Nutrition And Dietetics | Home Science | 9415425834 |
| Advance Diploma in French | English And Modern European Languages | 9450362335 |
| Professional Diploma in Clinical Psychology | Psychology | 9415188700 |
| Diploma in International Airl <mark>ine Ticketing And</mark> Global Distribution Systems | Institute Of Tourism Studies | 9235555190 |
| Diploma of Proficiency in French | English And Modern European Languages | 9450362335 |
| PG Diploma in Cyber Laws | Law | 9450901400 |
| PG Diploma in Intellectual Property Right | Law | 9450901400 |
| PG Diploma in Biodiversity, Wildlife Conservation and Management | Institute Of Wild Life Sciences | 9415030061 |
| PG Diploma in Exploration Recourses And Mining Technology | Institute Of Hydrocarbon, Energy And Geo- Resources | 9839065737 |

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PG Diploma, Advance Diploma, Diploma and Certificate

Program Helpline

| Program | Department/Institute | Helpline |
|---|---|------------|
| PG Diploma in Information And Cyber Security | Institute of Mass Communication in Science and Technology | 9415956692 |
| Certificate course in Orthinology | Institute Of Wild Life Sciences | 9415030061 |
| Certificate course in Aquatic Wildlife Conservation (CCAWSC) | Institute Of Wild Life Sciences | 9415030061 |
| Certificate course in Wetlands Management (CCWM) | Institute Of Wild Life Sciences | 9415030061 |
| PG Diploma in Remote Sensing and GIS | Geology | 9415111803 |
| Diploma in Data Analysis With Statistical Package For Social Sciences(SPSS) | Statistics | 9415277411 |
| PG Diploma in Naturopathy | Yoga and Naturopathy | 9415774470 |
| PG Diploma in Yoga | Yoga and Naturopathy | 9415774470 |
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PG Diploma, Advance Diploma, Diploma and Certificate

REQUIREMENTS FOR FORM SUBMISSION

- Valid Email ID
- Active Mobile Number
 - Mobile number should be with the applicant at the time of form filling
 - All relevant information regarding admission would be sent to this mobile number.
- Alternate Mobile Number (Preferably of parent)
- Scanned Photo in JPEG format (Maximum upload size is 50 KB only)
- Scanned Signature in jpeg format (Maximum upload size is 50 KB only)
- High School and Intermediate Mark sheet and Qualifying examination mark sheet
 - It is the sole responsibility of the student to go through the prospectus and check his/ her eligibility at the time of application. We are not verifying the eligibility at the time of application. The eligibility will be verified by the University at the time of reporting.
- Photo ID proof (for entering number)
 - Any one of the following for entering the number at the designated place in the online application form
 - Aadhar Card, Voter ID, Driving License, Passport.
- Application Fee
 - o General and OBC

SC and ST

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| Rs. | 1000.00 |
|-----|---------|
| Rs. | 500.00 |

EWS Certificate

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- Applicants of the General category who want to claim the benefit of the EWS reservation have to upload the following documents during filling of online application forms
 - EWS certificate issued by the appropriate authority
 - Self declaration certificate
- Caste certificate
 - The number of caste certificate issued by the competent authority will have to be entered for availing the benefit of reservation for OBC, SC and ST applicants. Validity of these certificates will be verified from the Government website.
 - Applicants of OBC Non Creamy Layer category would require the following certificates at the time of counseling
 - OBC Certificate issued on or after January 1, 2020.
 - If the OBC category certificate is issued after July 1, 2017 and before January 1, 2020, they will have to submit the income certificate issued on or after January 1, 2020 along with the category certificate. The OBC Non Creamy layer certificate issued before July 1, 2017 will not be considered.
 - The scheduled caste, scheduled tribes and other backward class candidates originally belonging to Uttar Pradesh will be given the benefit of reservation. Scheduled castes, scheduled tribes and other backward class candidates of other states will be treated as general.

Income Certificate

- Applicants will have to enter the number of these certificates at the time of filling of the form.
- The Income certificate has to be issued on or after January 1, 2020 and will be verified through the Government website.
- Certificates whose details are not available on this website will not be entertained.
- The applicants who do not have a valid income certificate issued by competent authority will not be given benefit of zero fees at the time of admission.

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PG Diploma, Advance Diploma, Diploma and Certificate

FORM FILLING

- During the form filling process the applicant can make the entries and save the information.
- If the applicant is unable to fill the form in one sitting or somehow the process is interrupted there is no need to register again. They can login using the credentials sent on their mobile numbers and continue the process.
- Applicants are advised to check all the data they have entered before submitting the application fee. If there is some error they can edit it or start the entire process again. Once they have submitted the application fee the data submitted in the registration page cannot be edited under any circumstances.

• Step 1 Registration

- Applicants have to fill the relevant details in the form. These fields cannot be edited later.
- Applicants will receive their login details in the mobile number and email ID provided at the time of registration.
- Step 2 Personal Details
 - Applicants have to enter their personal details

Step 3 Educational Qualifications

- Applicants have to fill their educational qualifications.
 - Enter the marks of all the subjects mentioned in the mark sheets
- Those applicants who have appeared for their qualifying examination in 2020 have to fill in the name of the examination board and roll number now. All such applicants have to login and fill their marks obtained in the qualifying examination before appearing for counseling.

• Step 4 Upload photo and signature

- Applicants have to upload their photo and scanned signature.
- Step 5 Preview
 - Applicants can preview all the entries made at this point. If there is some error they can edit it or start the entire process again. Once they have submitted the application fee the data submitted in the registration page cannot be edited under any circumstances.

Step 6 Application Fee

- If all the entries in the application form are correct the applicant can submit the form and proceed for payment of the application fees.
 - Form fees can be submitted by any of the following ways
 - Credit Card, Debit Card, Net Banking

• Step 7 Print Application form

- Applicants can print their complete application form and fee receipt to complete the application process.
- Applicants have to retain a printout of their application form which will be needed later on.
- Applicants do not have to send the print out of the application form to the University.

Data Editing

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- Restricted data can be edited by the candidate by logging into the admission website using the credentials sent to their email and registered mobile number.
 - In case the candidate has missed out on the login details they can regenerate their password by clicking on the *forgot password* link and entering their registration number. The new login details will be sent to their registered mobile number.
- The data submitted in the registration page and the opted category cannot be edited under any circumstances.

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