



# **Lucknow University Halls**

(revised Rules and Regulations, 2018)

**Information Booklet**

₹50

**LUCKNOW UNIVERSITY HALLS**  
**RULES AND REGULATIONS**  
(revised 2018)

1. There are seventeen Halls (10 for Boys including one for International Students and 07 for Girls including one for Engineering) having approximately 2600 seats. These seats are allotted to the applicants in order of merit (rank/ percentage) giving representation to as many academic disciplines as possible.
2. Each Hall is under the direct management of a Provost through Chief Provost and Dean Students' Welfare who is responsible to the Vice-Chancellor.

**3. Admission Procedure:**

**(a) Admission Committee:**

The admission to the Halls will be done through an Admission Committee duly constituted by the Vice-Chancellor consisting of Dean Students' Welfare as Chairperson and Provosts of the Halls, Proctor as member and Chief Provost as its Convener- Secretary.

**(b) Admission Process:**

- i. The fresher students desirous to avail hostel accommodation will have to opt for hostel at the time of university admission counseling.
- ii. For old students, duly filled in forms are to be submitted in their respective hostels at the time of vacating the hostel during summer vacation. These forms will be available online on the University Website.
- iii. Applicants seeking admission to the hostel will be shortlisted for counseling by Admission Committee. The duly signed list of selected applicants will be uploaded on Lucknow University website.

**(c) Admission Criteria:**

- i. The admission will be based strictly on the merit of the students admitted to a given course taking reservation into consideration. If the admission to a course is made through a written test/ interview then the test merit will be followed for the hostel allotment also.
- ii. Priority will be given to mainstream courses over self finance courses.
- iii. The total available seats will be distributed in a ratio of 60% and 40% for Undergraduate (UG) and Postgraduate (PG) students respectively.
- iv. The total seats allocated for UG students will be distributed in a ratio of 50%, 30% and 20% to I, II and III year respectively and for PG the ratio will be 60% and 40% for Semesters I and III, respectively.

- v. For 5 year courses the seat allocation would be 40%, 20%, 20%, 10% and 10% in I, II, III, IV and V year respectively and for 4 year courses it would be 40%, 30%, 20% and 20% in I, II, III and IV year respectively.
- vi. Students securing marks less than 50% will not be given hostel in any case.
- vii. No allotment for Proficiency/ Diploma and Short term courses.
- viii. No allotment for the students having back paper.
- ix. The number of seats allotted for different streams may vary.
- x. The allotment of the hostel shall be fresh at the start of each academic session.
- xi. The admission to the hostel will be valid till last day of student's University examination. He/ she will have to vacate the hostel within 3 days after his/her last examination of the academic session. If the student doesn't vacate the room and puts his lock, his baggage/ belongings will be forfeited by the university's authorities and there will be no claim for that.
- xii. The research students will have to vacate the hostel for at least two weeks during summer vacation for maintenance purposes.

#### **4. Eligibility for admission:**

##### **(a) New admission:**

- i. An applicant should be a full time bona-fide student of the University of Lucknow admitted to a Department/Faculty of the University.
- ii. Any applicant enrolled in a Diploma/Vocational/ Proficiency Courses will not be considered for hostel admission.
- iii. Applicants who are residents of Lucknow or whose parents are residing in Lucknow shall not be considered for admission to any hostel.
- iv. Applicant should not be employed anywhere on full-time, part-time, ad-hoc or temporary basis.
- v. Applicant should not have availed Lucknow University hostel facility for a course of same level earlier.
- vi. Applicant should not have completed eight years of staying in any hostel(s) of the University of Lucknow, after passing intermediate.

- vii. Admission shall not be granted to an applicant against whom there is any criminal record or disciplinary action had been taken by department/ hostel of the Lucknow University.
- viii. Foreign students seeking the admission should have a valid student VISA, clearance from the Embassy and should have approval from the Vice Chancellor.
- ix. An applicant while seeking admission and during the stay in the hostel must fulfill the criteria stated above, failing which he/she will have to vacate the hostel immediately.
- x. Suppression of information or giving wrong information pertaining to any of these eligibility criteria would make the defaulting students liable for disciplinary action as may be deemed fit by the hostel administration.

**(b) Re-admission:**

- i. The residents who are promoted to next year of the course are required to take readmission to the hostel as soon as the new academic year commences.
- ii. They will have to submit the recommendation letter from their previous Provost.
- iii. Research students are required to provide a certificate indicating their research progress from the supervisor duly forwarded by the Head of the department. The admission of the research students will be considered only for the bonafide university students
- iv. Admissions will be renewed for one academic year only.
- v. Students whose results have not been declared will be admitted provisionally and her/ his admission will be automatically cancelled in case of back paper, failure and percentage less than 50 percent.

**5. Grievance redressal related to admission to the hostel:**

Complaints, if any, against the applicants short-listed for the allotment should be given in writing to the Provost within three days after the display of the list. These complaints would be reviewed by the admission committee and action will be taken if deemed necessary.

**6. Hostel Fee:**

- i. The fee will be revised every year with 7.5% enhancement in the room rent for upkeep.
- ii. The admission committee may decide the terms and conditions for deposition of mess fee.
- iii. Caution money will be deposited only once in a course (UG/ PG) and will be refunded in the final year or while permanently vacating the hostel.

**7. Fee refund:**

Generally, no refund of fee is permitted on account of withdrawal / absence from the University once a student is admitted to any program of the University. A refund claim however, be admitted on merits, after due consideration of the request, by the University.

SL No	Percentage of Refund of Aggregate Fees *	Point of time when notice of withdrawal of admission is served to the University, even if the stay is of one day.
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1.1	100%	Before the formally-notified last date of admission by the University.
1.2	00%	After the last date, even if no stay

### 8. Cancellation of Admission:

Admission to the hostels will be cancelled if the resident is found to fall in any of the following categories:

- i. Irregular stay without prior permission
- ii. Keeping guests without registration (illegal).
- iii. Anti-social activities in the hostels.
- iv. Mischief causing damage to the hostel property.
- v. Ceases to be a regular student.
- vi. Or such an act of the resident which may warrant cancellation of his admission.

### 9. Penalty:

- i. In case of non-payment of fee by the due date, a fine will be levied @ Rs. 25/-per day and if it is not paid within 15 days the applicant will lose his/ her seat.
- ii. Defacing walls, doors, corridors and cupboards by writing, painting or pasting posters, notes etc. with glue/ tape/ nails etc. is not allowed. Any loss of or damage to hostel property is subjected to imposition of fine.
- iii. The resident of a room is responsible for any damage to the property in the room during his/her occupancy or at the time of vacating the room. If any furniture or fixture under the responsibility of the resident is found to be damaged or broken, the hostel administration shall take strict disciplinary action including levying a monetary penalty equal to the market price of the item and a fine of Rs. 1000/- for each item.
- iv. The hostel administration may decide the penalty for such cases of indiscipline that are not mentioned herein.

### 10. Health:

- i. The resident should inform about his/her health status at the time of admission. Any case of illness should be immediately reported to the Provost.
- ii. In case of need for hospitalization, student should inform his/her parents/guardian. Parents / guardian are required to communicate to the concerned Hostel Provost in this regard.

### 11. Leave/ absence:

- i. Every resident must inform the Provost in writing about his/ her absence from the hostels if he/she stays outside. He/ she should also leave the contact details. If necessary, in his/her absence the room of the resident will be doubled-locked and key of the hostel lock will be available with the security guard on duty. Leave application should be signed by Dean (for UG classes), Head (for PG classes) and by Supervisor and Head (for Ph.D. students)
- ii. In case any resident remain away from the hostel for more than seven days without informing the hostel authorities, it will be presumed that he/ she has left the hostel, and hostel authorities reserve the right to take possession of the room.
- iii. The luggage of the resident concern, if any, will be deposited in the store room of the hostel. If the luggage is not claimed within three months, the hostel authorities may dispose it off in any manner considered suitable.
- iv. Leave form or night out form should be signed before 24 hours (working days) from the time of

leaving hostel.

### **The General Rules:**

#### **(a) For residents:**

- If a resident ceases to be a regular student of the University she automatically forfeits his/her right to continue as a resident.
- The students who have appeared in their examination of the respective courses must vacate the hostel within 3 days of the last examination.
- The residents should return to the Provost all items including room keys that were provided at the time of allotment. They are not allowed to engage any person for service of any kind, personal or otherwise including any alteration, without the prior permission of the Provost. No ward bearer, security guard or any other Hostel/Mess employee can be asked to do personal work by a resident.
- They are not allowed to give their room keys to any unauthorized person.
- The hostel residents are instructed not to entertain unauthorized guest(s) otherwise his/her admission to the hostel will be cancelled with immediate effect.
- No residents shall be allowed to remain outside the hostel after 8:00pm in Girl's hostel and 9:30 pm in Boy's hostel.
- They are not allowed to keep a car and in case of two wheeler they will have to submit its papers if they want to keep it in hostel premise..
- Residents who take up full-time jobs, discontinue their studies or research, or who have completed their Ph.D. and/ or M.Phil. Programmes in the mid-session, shall inform the hostel office in writing one month in advance.
- A student should pay all his/ her dues and obtain a No-Objection certificate from the hostel office before vacating the hostel.
- Research students required to stay in the hostel in connection with their research work may on specific recommendation of their supervisors and Head of the department be allowed to stay in the hostel during summer vacation, but in that case they will be accommodated in a hostel specifically kept open for this purpose and not in the hostel in which they were originally allotted the seat.
- If for any reason and at any time the Vice Chancellor feels convinced of the necessity of getting the hostels vacated he/ she may direct the residents to vacate the hostels and they shall have to comply with the orders in this regard.
- Each resident of the hostel shall be responsible for the cleanliness and good order of the room allotted to him/ her.
- The Common Room timings will be as follows:

Morning: 7.00AM. to 10:00AM  
Evening: 6.00 P.M.to 10.00P.M.

- The Reading Room and Computer Room will remain open between 10.00AM to 08.00PM (closed during vacation). Students are not allowed to take magazines and newspapers to their respective rooms from reading room.
- Residents must look up the Hostel Notice Board regularly. The Provost or any authorized member of the hostel can inspect the room of any student in the hostel at any time. Hostel residents are supposed to keep I-cards with them and must present the same to the hostel or University authority whenever asked for.
- Students must always carry their Identity Cards with them. Any student found forging parents/authorized guardians' signature, will be expelled from the hostel. In case the I-card is lost, a duplicate copy will be issued on payment of Rs 100/-.
- Every student should stay in the room allotted to him/her. Mutual exchange of rooms after final allotment is not allowed. However, only the Admission Committee may allow as a special case on valid and reasonable ground. Violation of this rule will be considered an act of gross misconduct and entail appropriate disciplinary action including expulsion from Hostel and imposition of heavy fine.
- Students, in their own interest, are advised not to keep excess cash or any valuables in their hostel rooms. They are cautioned to be very careful about safety of their belongings. They should close their rooms securely when they leave the room even for short periods or when they are sleeping. Hostel shall not be responsible for the loss of such items due to theft or otherwise. However, in the case of theft, the matter should be immediately reported to the concerned authority.
- Students shall treat the staff and housekeeping staff of the Hostel with due courtesy at all times. Service of the housekeeping staff shall NOT be utilized for private or personal work. No tips in cash or kind will be given to the staff of the Hostel.
- Light must be switched off when not in use. The use of electric heater, electric rod and other similar appliances are prohibited.
- Students shall not bring, take and/or drink any alcohol/ intoxicating drink, drug or substance of any kind what so ever and/or smoke in the room and/or any part of premises. The same shall apply to visitors also. An occurrence of such behavior shall invite strict disciplinary action leading to rustication from the hostel.
- Every student residing in the hostel must join the mess attached to that hostel. They are not allowed to cook anything in their rooms. Individual cooking is allowed only for International Students is not permitted.
- Visiting Hours of the hostels are 4:00 p.m. to 6:00 p.m. Only authorized male visitors are allowed to enter the Girls' Hostel with the permission of respective hostel Provost.
- For any kind of celebration prior written permission shall be taken from authority and it shall be held in a common area. No outside guest or interference of any kind will be allowed. Also no loud music or noise is allowed.

- Attendance of Students in Hostel:
  - i. Undertaking form will be taken from students for attendance.
  - ii. Attendance of students in the hostel will be taken strictly between 10.00 pm to 10.30 pm.
  - iii. Any late comer will have to sign in a separate register.
  - iv. The late comers will be fined as per rules.
  
- 12. Dress Code: The students should be decently dressed when they are out of rooms. For girls, tight body hugging clothes, short tops etc. are forbidden outside the room. The decision, as to what constitutes a decent dress remains vested with the Hostel authority.
  
- 13. No student should keep any fire-arms, lethal weapons, poisonous things or intoxicants of any kind in the Hostel. Students must not take law into their own hands, but must report all disputes to the hall Provost In-charge/Provost. All kinds of shouting, fighting, gambling, stealing, violent, knocking, maltreating or abusing are strictly prohibited. In such cases offender will be handed over to Police immediately.
  
- 14. Room furniture and electric fittings are required to be maintained by the inmates in good condition. At the time of allotment of room and leaving the hostel for the summer vacation, every student must take-over and hand-over, respectively, the hostel property carefully.
  
- 15. In case of damage to any part of the hostel buildings, furniture, apparatus or other property of the institute, caused by hostel inmates, the loss shall be recovered from those persons identified as responsible for such damage. However, if the persons causing damage cannot be identified, the cost for repairing the same will be assessed and distributed equally amongst all the hostel inmates or the group of inmates found responsible for the damage.
  
- 16. Every hostel inmate shall pay the mess bill and other charges as per the schedule notified, failing which the hostel authority will impose a fine. The approved rules regarding mess fee will be applicable to all the hostel inmates.
  
- 17. Penalty for violation of hostel rules will be decided by the hostel authorities considering the severity of the offense / violation of rules / act of indiscipline. Fine/ penalty amount may be deducted from the hostel deposit. If cumulative fine exceeds Rs.1500/- per academic year, he / she will not be considered in merit for the next hostel admission.
  
- 18. Male students are strictly forbidden from entering the Girls' Hostel and female students from entering Boy's Hostel.
  
- 19. Students are prohibited from giving shelter to any other student/outsider in the rooms. In case of any unauthorized shelter, the student will be liable to disciplinary action.
  
- 20. Resident students are not permitted to invite any outside person to address any meeting in the hostel without written permission of the Dean Student Welfare.

21. Students having any chronic and communicable disease are not allowed to stay in the hostel.

**Revision of rules and regulations:** The hostel management reserves the right to revise the rules and regulations from time to time and will keep the hostel inmates informed of any changes in the form of notices on the hostel notice boards. Ignorance of rules will not be accepted as an excuse.

**(b) For Guests:**

After seeking the permission from the hostel administration the following types of guest will be allowed to stay-

- i. For the residents requiring short term stay beyond the 3 days after last examination which is already permitted, an extension request which should be forwarded and recommended by the Head of Department should be submitted at least 15 days before the last day of examination. The charges for one day are Rs 210/- including mess charge.
- ii. A student against whom any disciplinary action has been taken by the hostel or University, will not be allowed to stay in the hostel as a resident or guest resident.

**(c) For Authorized Guests:**

A Guest sharing room with a bona-fide resident as his or her host will be considered as authorized guest. A female resident will be allowed for female guest and male resident will be allowed male resident under the following terms and conditions:

- i. Number of guest should not exceed one at a time.
- ii. The maximum period to stay in hostel should not exceed 7 days.
- iii. Authorized guest will pay the guest charges as per the hostel rules.
- iv. Behavior of the guest will be the sole responsibility of the residents.
- v. During their stay guest will follow the hostel rules.

**Prohibition of and Punishment for Ragging:**

- Ragging in any form is strictly prohibited, within the premises of Department and any part of the University system as well on public transport.
- Any individual or collective act or practice of ragging constitutes gross indiscipline and shall be dealt with under this Ordinance.
- Ragging for the purpose of this Ordinance, ordinarily means any act, conduct or practice by which dominant power or status of senior students is brought to bear on students freshly enrolled or students and includes individual or collective acts or practices which:
  - a. Involve physical assault or threat or use of physical force;
  - b. Violate the status, dignity and honour of women students;
  - c. Violate the status, dignity and honour of students belonging to the Scheduled Castes and Tribes;
  - d. Expose students to ridicule and contempt and affect their self-esteem;
  - e. Entail verbal abuse and aggression, indecent gestures and obscene behaviour.
- The Head of the Department or an Institution, the authorities of University Hostel shall take immediate action on any information of the occurrence.
- Notwithstanding anything in the clause above, the Proctor may also sue motto inquire into incidence of ragging and make a report to the Vice-Chancellor of the identity of those who have engaged in ragging and the nature of the incident.

- The students may report about ragging to the University anti-ragging helpline numbers (Toll Free No. : 1800 - 180 – 5522) or may write to the Proctor at [proctor@lkouniv.ac.in](mailto:proctor@lkouniv.ac.in) or to UGC helpline mail at [helpline@antiragging.in](mailto:helpline@antiragging.in).
- The Proctor may also submit an initial report establishing the identity of the perpetrators ragging and the nature of the ragging incident.



क्रमांक ..... Serial no.....

सत्र ..... Session.....

## लखनऊ विश्वविद्यालय

## UNIVERSITY OF LUCKNOW

APPLICATION FORM FOR ALLOTMENT OF HOSTEL  
छात्रावास आबंटन हेतु आवेदन पत्र

आवेदन पत्र शुल्क: ₹. 50/-

(शुल्क के भुगतान का विवरण एवं उसकी रसीद की छायाप्रति संलग्न करें।)

Application form fee: Rs. 50/-

(Give payment details and attach scanned copy of payment receipt)

1.	नाम (हिंदी में): Name (In Hindi):		अपना पासपोर्ट आकार का नवीनतम फोटो लगायें  Paste your recent passport size photograph
	नाम (अंग्रेजी में) (कैपिटल लेटर्स में): Name (In English) (In capital letters):		
2.	कक्षा एवं विषय: Class and Subjects:		
3.	कक्षा में प्रवेश की वरीयता का क्रम (रैंक) Ranking in class:		
4.	छात्र अभिज्ञान संख्या: Student ID No.:	आधार संख्या (छायाप्रति संलग्न करें) : Aadhar No. (Attach photocopy):  छात्र/ छात्रा का ईमेल: Student's email:	
5.	राष्ट्रीयता Nationality:	जन्मतिथि Date of Birth:	ब्लड ग्रुप Blood Group:
6.	(क) पिता का नाम (a) Father's name		
	(ख) माता का नाम (b) Mother's name:		
	(ग) स्थायी पता (पिन कोड, फोन नंबर एवं पुलिस स्टेशन के सहित) (c) Permanent address (with PIN code, Phone No. and Police Station):		

7.	स्थानीय संरक्षक का नाम एवं पता (पिन कोड, फोन एवं ईमेल सहित)  Local guardian's name and address (with PIN code, Phone No. and E-mail):	
8.	पृष्ठ-भूमि (ग्रामीण/ शहरी)  Family background (Rural/Urban):	
9.	श्रेणी (सामान्य/ ओबीसी/ एससी/ एसटी)  Category (General/OBC/SC/ST):	
10.	यदि आप उत्तर प्रदेश के अतिरिक्त किसी अन्य प्रदेश के निवासी हैं तो निवास स्थान का पूर्ण विवरण प्रमाण पत्र सहित उल्लेख करें। If you are resident of a state other than U.P. then give details with proof of the residence ..... .....	
11.	विश्वविद्यालय के प्रवेश शुल्क की प्रथम शुल्क पावती संख्या एवं दिनांक का विवरण दें (फोटोकॉपी संलग्न करें)।  Give details of the first year fee receipt number and date of admission in the University (attach photocopy)	
12.	यदि आप लखनऊ विश्वविद्यालय के किसी छात्रावास में रहे हैं तो कृपया निम्नलिखित विवरण दें (फोटोकॉपी संलग्न करें) If you have been resident in any of the hostels of University of Lucknow, give the following details (attach photocopy):	
	(क) छात्रावास में प्रवेश का प्रथम वर्ष, कक्षा, छात्रावास का नाम First year of hostel allotment, Class & Name of the hostel:	
	(ख) गतवर्ष में छात्रावास के पूर्ण शुल्क भुगतान की रसीद संख्या एवं तिथि (फोटोकॉपी संलग्न करें) Full fee payment receipts of last year:	
	(ग) विश्वविद्यालय प्रवेश का प्रथम वर्ष, कक्षा First year of admission in the University and Class:	
	(घ) इंटरमीडिएट परीक्षा उत्तीर्ण करने का वर्ष Year of passing Intermediate:	

13.	यदि आपका कोई संबंधी विश्वविद्यालय के किसी छात्रावास का अन्तःवासी है तो उसका विवरण दें। Do you have any relative who is resident of any of the hostels of University of Lucknow. If "Yes", give details:
	(क) अंतःवासी का नाम :(a) Name of the Inmate: (ख) छात्रावास का नाम: (b) Name of the hostel: (ग) कक्षा संख्या: (c) Room No. (घ) विषय: (d) Subject (ङ) कक्षा (वर्ष/सेमेस्टर): (e) Class (year/Semester)

### घोषणा/Declaration

1. इस आवेदन पत्र में दी गयी सूचनाएं सत्य हैं। All the information provided in the form are true to my knowledge.
2. मैं किसी नियमित सेवा या किसी नियमित जीविकोपार्जन में रत नहीं हूँ। I am not a permanent/ regular employee in any government or private sector.
3. मेरे माता-पिता/ अभिवाक लखनऊ में न तो रह रहे हैं और न ही लखनऊ में उनका कोई आवास है। My mother/father are neither the residents of Lucknow nor do they have accommodation in Lucknow.
4. मैं किसी आपराधिक मामले में लिस नहीं हूँ और न ही वांछित हूँ। I am neither wanted nor indulged in any criminal case.
5. मैं छात्रावास में प्रत्यक्ष या अप्रत्यक्ष रूप से रैगिंग जैसी घटनाओं में लिस न रहने का वचन देता/ देती हूँ। I take the pledge that I will not get involved in the act of ragging either evident or indirect.
6. मैं अनिवार्य मेस व्यवस्था का पालन करूंगा/ करूंगी। I will follow the rules of compulsory system of mess.

मैंने छात्रावास सम्बन्धी नियमों को ध्यान से पढ़ लिया है। मैं शपथपूर्वक घोषणा करता/ करती हूँ कि यदि उपरोक्त में से किसी भी बिन्दु को असत्य पाया जाता है या उसका उल्लंघन होता है तो मेरा छात्रावास आबंटन निरस्त करने के साथ ही मेरे विरुद्ध अनुशासनात्मक कार्यवाही की जाए, तथा भविष्य में मुझे छात्रावास आबंटित न किया जाए।

I have carefully read all the rules regarding hostel. I, hereby take an oath to declare that if in future any of the information given by me are found incorrect or if I violate any of the rules then the University of Lucknow has full authority to cancel my hostel allotment and can take disciplinary action against me, and may decide not to consider my application for hostel admission in future.

**नाम एवं हस्ताक्षर Name and Signature**

**तिथि Date**

**व्यक्तिगत मोबाइल नंबर Student's Mobile No**

### आवश्यक Important:

1. कृपया आवेदन पत्र के साथ 50/- रु का आवेदन शुल्क स्टेट बैंक, लखनऊ विश्वविद्यालय, लखनऊ, IFSC कोड: SBIN14906 में लखनऊ विश्वविद्यालय, लखनऊ के खाता संख्या 37193716053 में जमा करने के उपरान्त उसका विवरण देकर फॉर्म को जमा करें।

Kindly deposit the application fee of Rs. 50/- payable at SBI, University of Lucknow, Lucknow, IFSC code: SBIN14906, in the University of Lucknow, Lucknow account number 37193716053 and mention the fee details in the form.

2. आवेदन पत्र की मूल प्रति हॉस्टल आबंटन के समय जमा करनी होगी।  
Original copy of the form is to be submitted at the time of hostel allotment.
3. फॉर्म में मांगी गयी प्रत्येक सूचना उल्लिखित करनी है। अपूर्णता की स्थिति में फॉर्म स्वतः निरस्त मान लिया जाएगा। Duly fill in all the fields in the form. Incomplete forms will be rejected.
4. यदि आवेदक ने पहली बार हॉस्टल के लिए आवेदन किया है तो आवेदन पत्र के साथ किसी संभ्रांत व्यक्ति का संस्तुति पत्र देना होगा और यदि लखनऊ विश्वविद्यालय के किसी छात्रावास में रहे हों तो उस छात्रावास के तत्कालिक प्रोवोस्ट का संस्तुति पत्र लगाना आवश्यक है। ऐसा न होने की स्थिति में आवेदन पत्र अधूरा माना जाएगा और प्रवेश प्रक्रिया के लिए स्वीकार्य नहीं होगा।

If the applicant has applied for the hostel first time, then it is mandatory for him/her to submit the recommendation letter by any recognized/distinguished person. If the applicant has already been a resident of the hostel of the University of Lucknow, then he/she has to submit the recommendation letter from the then-provost of the hostel. If the candidate fails to produce the required document, the application form will be considered as incomplete and will be rejected.

5. प्रवेश के समय सभी छात्र/ छात्राओं के माता/ पिता/ अभिभावक का उपस्थित होना आवश्यक है, अन्यथा प्रवेश नहीं दिया जाएगा।

At the time of hostel allotment it is required that the mother/father of the students remain present, otherwise allotment will not be given.

6. हॉस्टल में प्रवेश हेतु हॉस्टल की प्रवेश समिति का निर्णय अंतिम होगा।  
For admission in the hostel, the decision of Hostel Admission Committee will be final.

7. हॉस्टल आबंटन से सम्बंधित जानकारी के लिए अधिष्ठाता छात्र कल्याण कार्यालय से संपर्क करें, अथवा lkounivhalls@gmail.com पर ईमेल करें

For any query related to hostel admission please contact office of Dean Students' Welfare or send your email on: lkounivhalls@gmail.com



**UNIVERSITY OF LUCKNOW**  
**LUCKNOW**  
(Hostel/ mess caution money refund format)

To  
The Dean Students' Welfare  
University of Lucknow  
Lucknow

Sir,

I request you to kindly refund my deposited hostel and mess caution money as per the University rules.  
The details are as under:-

1. Name of the Student:
2. Name of the course/ programme:
3. Father's Name:
4. Date of Admission (Enclose Receipt)
5. Category;
6. Date of Allotment of Seat (Enclose Receipt)
7. Date of leaving;
8. Reason for leaving;
9. Details of bank for the transfer of fund (enclose copy of first page of passbook)
  - a. Name of Bank/ Branch address:  
IFSC code;  
Account Number;
  - b. Address where Cheque / Draft to be sent:

Signature of the student with date

Permanent address with Phone number

**RECOMMENDATION OF THE PROVOST**

(strike off whichever is not applicable)

This is to certify that Mr./ Ms. \_\_\_\_\_ has left the Hostel on \_\_\_\_\_ . I have no objection if the hostel/ mess caution money is refunded to him/her. There are no dues / dues of Rs. \_\_\_\_\_ is to be recovered from him/her (for the reason \_\_\_\_\_ ) and hence it be deducted from the hostel/ mess caution money.

Dated \_\_\_\_\_

Signature of the Provost with seal

**REFUND ORDER**

Mr./ Ms. \_\_\_\_\_ was a student of this University and pursued his/her studies for \_\_\_\_\_ course during the academic year/s \_\_\_\_\_, and was residing in the \_\_\_\_\_ Hostel. It has been verified that he/she paid Rs. \_\_\_\_\_ towards Hostel Deposit under Receipt No. \_\_\_\_\_ date \_\_\_\_\_. On recommendation of the provost it is hereby ordered that an amount of Rs. \_\_\_\_\_ be refunded to Mr./Ms.. \_\_\_\_\_.

Dealing Assistant

DSW/ Chief Provost

**Detailed list of Lucknow University Halls**

SN	Name of the Halls	Boys/ Girls	Type of rooms	Regular/ Self Finance	Courses/ Discipline	Capacity
1.	Acharya Narendra Dev Hall	Boys	Single/ Double/ Triple seated	Self Finance	Engineering and other Self Finance Courses	250
2.	Balrampur International Hall	Boys	Single seated	International Students	All	30
3.	Birbal Sahni Hall	Boys	Single seated		Ph.D. students	90
4.	Habibullah Hall	Boys	Double seated	Regular	B.Sc. and M.A.	185
5.	Lal Bahadur Shastri Hall	Boys	Single seated	Regular	Toppers of all regular disciplines	140
6.	Homi Jahangeer Bhabha hall	Boys	Single/ triple seated	Regular/ Self finance	Law	125
7.	Kautilya Hall  (Management Boys Hall)	Boys	Single/ triple seated	Self finance	Management courses	125
8.	Mahamudabad Hall	Boys	Double seated	Regular	B.A. and M. Com	170
9.	Prof. R.S. Bisht Hall	Boys	Double seated	Regular	All disciplines of Faculty of Arts	54
10.	Subhash Hall	Boys	Double seated	Regular	B.Com. and M.sc.	160
11.	Chandra Shekhar Girls Hall	Girls	Double seated	Regular	B.Sc. and M.A.	160
12.	Dr. B. R. Ambedkar Hall	Girls	Single/ triple seated	Self Finance	Law	150
13.	Golden Jubilee Hall	Girls	Single seated		Ph.D.	60
14.	Kailash Hall	Girls	Single/ Double/ Triple seated	Regular	B.Com., M.Sc., B.Ed., B.PEd. and M.PED	425
15.	Nivedita Hall  (Management Girls Hall)	Girls	Single/ Double seated	Self finance	Management courses	170
16.	Tilak Hall	Girls	Double seated	Regular	B.A. and M.Com.	270
17.	Lavanya Hall  (Engineering Girls Hall)	Girls	Triple seated	Self Finance	Engineering/ Management	125