

कुलसचिव कार्यालय
लखनऊ विश्वविद्यालय,
लखनऊ

संख्या.....

दिनांक.....

To,

1. All Heads/ Directors/ Coordinators
2. All SWAYAM Departmental Mentors
University of Lucknow
Lucknow.

Subject: Posting of SWAYAM MOOC Courses List in Departmental website page.

Sir/Madam,

As per the **UGC SWAYAM Regulations, 2021**, students may earn up to **40% of their semester credits** through approved SWAYAM MOOCs. To ensure the effective implementation of this initiative, all Departmental SWAYAM Mentors are requested to:

- **Prepare a department-wise list** of relevant UG and PG MOOCs available on the SWAYAM/NPTEL platforms in the prescribed format.
- Obtain approval of the proposed MOOC list from the respective Board of Studies (BOS) and upload the approved list to the departmental website/course outline by **15 June (Odd Semester)** and **15 December (Even Semester)** before the commencement of the semester.
- The list of students enrolled in SWAYAM MOOCs should be submitted to the SWAYAM Coordinator and the Controller of Examinations (COE).
- After successful completion of the courses, students' MOOC completion/pass certificates should also be submitted for record and credit transfer purposes.
- Organize a SWAYAM Awareness Programme at the beginning of each semester and submit a brief report with photographs to the SWAYAM Coordinator.
- Any **change in the name of Departmental SWAYAM Mentor or Head of the Department** should be communicated to the Registrar office, with a copy to the SWAYAM Coordinator, for updating University records.

As all SWAYAM-related activities are time-bound, your timely cooperation and compliance are highly appreciated.

All guidelines, formats, and updates will be communicated by the SWAYAM Coordinator through official WhatsApp group.

For any queries, please contact: **Prof. Kiran Lata Dangwal**, SWAYAM Coordinator, Mobile: 9450093586 Email: swayam-uol-0524@lkouniv.ac.in

Yours sincerely,

(Dr. Bhavana Mishra)
Registrar

No. **GA-13050-52**

Date...**16/07/2026**.....

Copy to following for information and necessary action in this regard:-

1. Secretary to VC, for kind information of the Hon'ble Vice-Chancellor.
2. Dr. Kiran Lata Dangwal, SWAYAM Coordinator, UoL.
- ✓ 3. Incharge website with direction to e-mail all the above concerned.
4. Guard file.

Bmishra
Registrar