

Prof. PoonamTandon
Dean of Students' Welfare

01.03.2022

NOTICE

Applications are invited for **Karmoday Scheme** (Unpaid in house internship). Eligible applicants can submit applications in the office of the Dean Student Welfare Office duly forwarded by respective Head / Director and respective Dean of the Faculty. The application should reach the office of the undersigned latest by March 15, 2022 along with required documents. Applications form is available on DSW page of the University of Lucknow website. It can also be downloaded from following link or by scanning the QR code.

<https://qr.page/g/uMm2PtUDAK>



A student would be eligible for the afore-mentioned scheme, if

1. Is a student of final or pre-final year of bachelor or masters courses in the University.
2. Has clearly passed the previous semester or annual examination or is eligible for the back paper.
3. Is enrolled for the regular or self-finance courses of the university.
4. Has passed with minimum 60% marks in the previous examination.
5. Should have at least 75% attendance in the previous academic semester/year.
6. Should not have been involved in any unlawful activities. (A certificate issued from the Proctor office should be enclosed with the application).

PoonamTandon

(PoonamTandon)

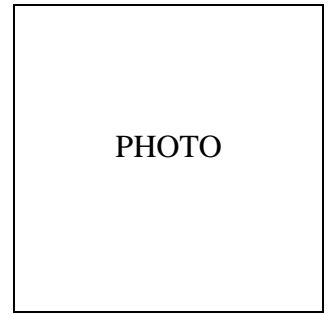
Copy to:

1. Secretary to VC for kind information to the Hon'ble Vice-Chancellor.
2. All Deans/ HoDs/ Directors with the request that they may direct their office to send the submitted Application Forms to the office of the Dean Students' Welfare latest by 15.03.2022.
3. The Finance Officer, University of Lucknow
4. The Chief Proctor, University of Lucknow
5. The Registrar, University of Lucknow
6. Director, IPPR for publicity
7. Director, UDRC for uploading on the University of Lucknow Website.

Student ID.....

UNIVERSITY OF LUCKNOW

**कर्मोदय: An In-house Internship
Application Form**



Faculty.....

Fee: First Installment Details

Year.....

Receipt No.....

Amount.....

Date.....

(Note: Facts if found false or misleading then student will be stripped off from all the benefits and facilities provided.)

1. Student's Name:

.....

2. Class:

.....

3. University Roll Number

.....

3. Year/Session:

.....

4. Mobile Number:

.....

5. E-mail Id:

.....

6. Local Address:

.....

.....

.....

7. Permanent Address:

.....

.....

.....

8. Father/Guardian's Name:

.....

9. Mother's Name:

.....

10. Past examinations result details:-

Examination	Year of Passing	Division	Percentage	Other details/If getting any other financial aid
High School				
Intermediate				
Graduation (First Semester)				
Graduation (Second Semester)				
Graduation (Third Semester)				
Graduation (Fourth Semester)				
Post-graduation				
Others				

11. Tick the boxes if interested in doing the work related to:

- a) Department
- a) Laboratories
- b) Library
- c) Office
- d) Computer Centre
- e) Hostel/Mess
- f) Assistance to Teachers
- g) Day Care Centre
- h) Other (please specify):

12. Skills possessed (List skills you have to offer)

.....

.....

13. Technical Courses/Certification details.....
.....
.....

14. Technical/Academic Achievements.....
.....
.....

15. Language Proficiency

- **Hindi**
Read Write Speak
- **English**
Read Write Speak

• Do you speak, write or understand any foreign languages? Y [] or N []
If yes, list which language(s) and how fluent you consider yourself to be:
.....

16. Comfortable to work on Computer System:
Yes No

17. Computer Typing
English Hindi

18. Past work experience (If any).....
.....

19. Details of other scholarships, fee waiver or any other type of aid from University or any other sources.....
.....
.....

20. Give reference of two responsible and august persons who are known to you and can be contacted to verify your credentials.

1. Name and Address:

Contact Number:

2. Name and Address:

Contact Number:

Date:

Student's Signature

Instructions:

1. Application of students, who have not submitted the first installment of fee, will not be processed.
2. List of documents that must be enclosed with this form:-
 - a) A copy of fee receipt.
 - b) A certificate issued from the Proctor office stating student has not been involved in any unlawful activities.
 - c) Submit the application to the office of the Dean Students Welfare on or before due date as specified by the internship notice.

Eligibility Criteria:

A student would be eligible for the afore-mentioned schemes, if

1. Is a student of *final or pre-final year of bachelor or masters courses* in the University.
2. Has clearly passed the previous semester or annual examination or is eligible for the back paper.
3. Is enrolled for the regular or self-finance courses of the university.
4. Has passed with *minimum 60% marks* in the previous examination.
5. Should have *at least 75% attendance* in the previous academic semester/year.
6. Should not have been involved in any unlawful activities. (A certificate issued from the Proctor office should be enclosed with the application).