लखनऊ विश्वविद्यालय
**University of Lucknow**

विद्यया प्रकाशस्य वर्षशतम्
*A century of leading generations to light through learning*

University of Lucknow | Centennial Celebrations
लखनऊ विश्वविद्यालय | शताब्दी उत्सव

## REQUIREMENTS FOR FORM SUBMISSION

- Valid Email ID
- Aadhar No.
- Active Mobile Number
    - Mobile number should be with the applicant at the time of form filling
    - All relevant information regarding admission would be sent to this mobile number and e-mail ID.
- Alternate Mobile Number (Preferably of parent)
- Scanned Photo in JPEG format (Maximum upload size is 50 KB only)
- Scanned Signature in jpeg format (Maximum upload size is 50 KB only)
- It is the sole responsibility of the student to go through the Guidelines and check his/ her eligibility at the time of application. We are not verifying the eligibility at the time of application. The eligibility will be verified by the University at the time of Counselling/Admission.
- Photo ID proof (for entering number)
    - Any one of the following for entering the number at the designated place in the online application form:
    - Aadhar Card, Voter ID, Driving License, Passport.

- **Application Fee**

|  | Application Fee | With late Fee (After last date) |
|---|---|---|
| General and OBC | Rs. 800 | 1800 |
| SC and ST | Rs. 400 | 1400 |

- **EWS Certificate**
    - Applicants who want to avail the benefit of Economically Weaker Section (EWS) seats have to choose yes in the personal information page. The certificate for this can be uploaded on the page where there option of uploading photo and signature. It is not compulsory to upload the certificate at the time of form filling. They would be needing the following certificates at the time of counseling
        - EWS certificate issued by the appropriate authority
        - Self- declaration certificate

- **Caste Certificate**
    - The number of caste certificate issued by the competent authority will have to be entered for availing the benefit of reservation for OBC, SC and ST applicants. Validity of these certificates will be verified from the Government website.
    - Applicants of OBC (Non Creamy Layer) category would require the following certificates at the time of counseling
        - OBC Certificate issued on or after July 1, 2018.
        - The OBC Non Creamy layer certificate issued before July 1, 2018 will not be considered.
    - The Scheduled Caste, Scheduled Tribes and Other Backward Class candidates originally belonging to Uttar Pradesh will be given the benefit of reservation. Scheduled Castes, Scheduled Tribes and Other Backward Class candidates of other States will be treated as general.

- **Income Certificate**
    - Applicants will have to enter the number of these certificates at the time of filling of the form.
    - The Income certificate has to be issued on or after January 1, 2021 and will be verified through the Government website.
    - Certificates whose details are not available on this website will not be entertained.

- The applicants who do not have a valid income certificate issued by competent authority will not be given benefit of zero fees at the time of admission.

- **FORM FILLING**
  - During the form filling process the applicant can make the entries and save the information.
  - If the applicant is unable to fill the form in one sitting or somehow the process is interrupted there is no need to register again. They can login using the credentials sent on their mobile numbers and continue the process.
  - Applicants are advised to check all the data they have entered before submitting the application fee. If there is some error they can edit it or start the entire process again. Once they have submitted the application fee the data submitted in the registration page cannot be edited under any circumstances.

- **Step 1 Registration**
  - Applicants have to fill the relevant details in the form. These fields cannot be edited later.
  - Applicants will receive their login details in the mobile number and email ID provided at the time of registration.
- **Step 2 Personal Details**
  - Applicants have to enter their personal details

- **Step 3 Educational Qualifications**
  - Applicants have to fill their educational qualifications.
    - Enter the marks of all the subjects mentioned in the mark sheets

(if result has been declared)

  - Those applicants who have appeared for their Class 12 or equivalent examination in 2021 have to fill in the name of the examination board. All such applicants have to login and fill their marks obtained in the Class 12 examination before appearing for counseling.
- **Step 4 Upload photo and signature**
  - Applicants have to upload their photo and scanned signature.

- **Step 5 Preview**
  - Applicants can preview all the entries made at this point. If there is some error they can edit it or start the entire process again. Once they have submitted the application fee the data submitted in the registration page cannot be edited under any circumstances.
- **Step 6 Application Fee**
  - If all the entries in the application form are correct the applicant can submit the form and proceed for payment of the application fees.
  - Form fees can be submitted by any of the following ways
    - Credit Card, Debit Card, Net Banking
- **Step 7 Print Application form**
  - Applicants can print their complete application form and fee receipt to complete the application process.
  - Applicants have to retain a printout of their application form which will be needed later on.
  - **Applicants do not have to send the print out of the application form to the University.**

## Data Editing

- Restricted data can be edited by the candidate by logging into the admission website using the credentials sent to their email and registered mobile number.

- ▪ In case the candidate has missed out on the login details they can regenerate their password by clicking on the *forgot password* link and entering their registration number. The new login details will be sent to their registered mobile number/ e-mail ID.

- The submitted data will be treated as frozen after the last data of submission. Till the last date of submission, applicant can make changes in certain fields like Date of Birth, Gender, Address, etc. Applicant's Name, Father's Name and Mother's Name cannot be edited. Corrections in the category opted will be allowed only for General and OBC applicants**.**

## Important Note

- In case the payment is not updated immediately, applicants are advised to wait for at least 72 hours before contacting the technical helpline 0522-4150500 during working hours. They are also advised not to make multiple payments. All payments that are successful on the console will get updated automatically. They should note that no late fee or fine would be imposed on them.

- Those applicants who are appearing in their qualifying examination in 2021 have to fill in the name of the examination board now. All such applicants have to login and fill their marks obtained in the qualifying examination before appearing for counseling.

- Applicants who want to avail the benefit of Economically Weaker Section (EWS) seats have to choose yes in the personal information page. The certificate for this can be uploaded on the page where there option of uploading photo and signature. It is not compulsory to upload the certificate at the time of form filling.

- Applicants of the OBC, SC and ST category have to fill the caste certificate number in the space provided for this. In case they do not have the recent certificate they can enter the number of the old certificate or the acknowledgement number and fill the form. They can provide the certificate later.

- Applicants of the SC and ST category who want to avail the benefit of zero fee are required to mention the income certificate number in the space provided for this. In case they do not have the recent certificate they can enter the number of the old certificate or the acknowledgement number and fill the form. They can provide the certificate later.

## Declaration

I have read and understood all the eligibility conditions and instructions regarding the Admission Process 2021 for the Undergraduate Programme of the University of Lucknow. I understand that it is my responsibility to check the eligibility criterion and other conditions of the Admission Process 2021 in the University of Lucknow. I am also aware that the University of Lucknow is not verifying the eligibility at the time of submission of online application and that it will be verified by the University at the time of admission. I also certify that I have not been expelled from any University/College/Institution or found guilty under the Indian Penal Code. I understand that if any information provided by me is found to be false, my application and my right to admission in the University of Lucknow shall stand null and void.

☐I Agree

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| Registration | | |
|---|---|---|
| **Program Details** | | |
| **Programme Type*** | **Name of Programme*** | |
| Undergraduate Programs | B.A | ☐ |
| | B.A (Hons) | ☐ |
| | Shastri | ☐ |
| | B.Com. | ☐ |
| | B.Com. (Hons) | ☐ |
| | B.Sc. (Biology Group) | ☐ |
| | B.Sc. (Mathematics Group) | ☐ |
| | L.L.B. (Five Year) | ☐ |
| | B.Voc (Renewable Energy) | ☐ |
| | BVA/BFA | ☐ |
| | B.A.Yoga | ☐ |
| | B.Sc. Yoga | ☐ |
| | B.Sc. Agriculture (For college only) | ☐ |
| | B.J.M.C ( For College Only) | ☐ |
| **Student Details** | | |
| **First Name*** | **Middle Name** | **Last Name** |
| | | |
| **Re Enter First Name*** | **Re Enter Middle Name** | **Re Enter Last Name** |
| | | |
| **Date of Birth*** | **E-mail ID*** | **Mobile Number** (10 digit)* |
| | | |
| **Re Enter Date of Birth*** | **Re Enter E-mail ID*** | **Confirm Mobile Number** (10 digit) |
| | | |
| **Father's Details** | | |
| **First Name*** | **Middle Name** | **Last Name** |
| | | |
| **Re Enter Name*** | **Re Enter Middle Name** | **Re Enter Last Name** |
| | | |
| **Mother's Name** | | |
| **First Name*** | **Middle Name** | **Last Name** |
| | | |
| **Re Enter Name*** | **Re Enter Middle Name** | **Re Enter Last Name** |
| | | |

**Submit**       **Reset**

## Personal Details

| | |
|---|---|
| Domicile* | |
| Gender* | ○ Male  ○ Female  ○ Transegender |
| Category* | ☐ General ☐ SC ☐ OBC ☐ ST |
| Caste Certificate Number* | |
| Do you claim Reservation for Economically Weaker Section (EWS)?* | ○ Yes       ○ No |
| EWS Certificate Number | |
| Nationality* | |
| Religion* | |

| Sub Category | | |
|---|---|---|
| | ☐ | Son/Daughter/Spouse of Teachers'/Employees' of University of Lucknow |
| | ☐ | Physically Handicapped |
| | ☐ | Dependent of Freedom Fighter |
| | ☐ | Defence Personnel |

| Weightage | | |
|---|---|---|
| | ☐ | Sports |
| | ☐ | NCC 'B' Certified |

| | |
|---|---|
| Zero Fee Required | ○ Yes       ○ No |
| Annual Income of Family (in Rs.)* | |
| Is Father's Income below Rs. 2,00,000 Per Annum ? Is Father's Income below Rs. 2,00,000 Per Annum ? | ○ Yes  ○ No |
| Income Certificate Number | |
| Blood Group | |
| ID Proof* | |
| ID Number* | |
| Adhar Card Number* | |

## Address For Correspondence

| Address * | |
|---|---|

| Country* | | State/Union Territory* | | District* | |
|---|---|---|---|---|---|
| PIN Code* | | Mobile No.* | | Alternate Mobile No. | |

| Landline No. with STD Code | |
|---|---|

| ☐ | Click if same as Address for Correspondence |
|---|---|

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## Bank Detail

| Account Holder* | |
|---|---|
| Account Holder's Name* | |
| Name of the Bank * | |
| Account No. * | |
| Re-enter Account No. * | |
| IFSC Code* | |
| Re-enter IFSC Code* | |

## Education Qualification

### High School

| Roll No. | Passing Year | Board | Max. Marks | Obt. Marks |
|---|---|---|---|---|
| | | | | |

### Intermediate/Polytechnic OR Equivalent Education

| Year Passed* | Roll Number* | Examination Body of the Intermediate/Polytechnic or equivalent Education* | |
|---|---|---|---|
| | | Board | Board Name |
| | | | |

Subject Wise Marks Obtained In Intermediate/Polytechnic  (Provide Details of Minimum 5 Subject As in Marksheet)

| Sr. No. | Subject | Maximum Marks | Marks Obtained |
|---|---|---|---|
| 1. | | | |
| 2. | | | |
| 3. | | | |
| 4. | | | |
| 5. | | | |

| Maximum Marks* | Marks Obtained* | Percentage |
|---|---|---|
| | | |

## Upload Photo, Sign & Documents

| Upload Your Photo* | : | Upload Your Photo |
|---|---|---|
| Upload Your Signature* | : | UPLOAD |

SAMPLE FORM

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## Payment Submission

In case you get disconnected while making online payment or your payment gets failed, please login again with your registration ID and Password sent your email and Mobile to continue with the Online Payment process.

Payable Amount (Rs.)                     :    800+ Bank Transection Charges

Payment Mode: 1:Credit card/Debit card/Net Banking