UNIVERSITY OF LUCKNOW

Ordinance

for

One Year Post Graduate Programmes (2024)

(Under NEP 2020 Framework)

www.lkouniv.ac.in

This Ordinance of the University of Lucknow shall be known as One Year Postgraduate Ordinance 2024 and shall come into effect from the date of its approval by the Hon'ble Chancellor of the University of Lucknow. The degree in the one year postgraduate programme of the University of Lucknow, Lucknow shall be conferred upon the candidates who fulfil the requirements as specified in this ordinance.

1.			**Applicability**
	1.1		This ordinance shall apply to all one-year two semester, Postgraduate (PG) Degree Programme in the University of Lucknow from the session 2025-2026. The ordinance is derived from the Draft Curriculum and Credit Framework for PG Programmes of UGC (https://www.ugc.gov.in/pdfnews/3826733_Draft_PG_Curriculumn.pdf).
2.			**Definitions of Key Words**
	2.1		**Academic Year**: Two consecutive semesters, one odd and one even semester shall constitute one academic year.
	2.2		**Semester**: Each semester will consist of academic work equivalent to 90 working days. The odd semester will be from July/August to December and even semester from January to May in the academic year
	2.3		**Choice Based Credit System (CBCS):** The CBCS provides choice for students to select from the prescribed courses, *viz.* core, elective, value added credited intradepartmental (within own department) and interdepartmental (between departments)
	2.4		**Programme**: An academic programme leading to award of PG Degree.
	2.5		**Course**: Sometimes referred to, as papers is a component of a programme. A course may be designed to comprise lectures/ tutorials/ laboratory work/ field work/ outreach activities/ project work/ vocational training/ viva/ seminars/ term papers/ assignments/ presentations/ self-study, etc. or a combination of some of these, such that 70% of the grade is in semester end examinations and 30% via internal assessment.
	2.6		**Credit**: A unit by which the weightage of course work is measured. It determines the number of hours of instructions required per week. One credit is equivalent to one hour of teaching (lecture/tutorial) or two hours of practical work/field work per week.
	2.7		**Grade Point:** It is a numerical value allotted to each mark obtained.
	2.8		**Letter Grade**: It is an index of the performance of students in a said course. Grades are denoted by letters O, A+, A, B+, B, C, D, P, F and Ab.
	2.9		**Semester Grade Point Average (SGPA):** It is a measure of academic performance in a semester.
	2.10		**Cumulative Grade Point Average (CGPA):** It is a measure of overall cumulative academic performance of a student.
	2.11		**Grade/Score Card:** The grade cards will be given to all students at the end of any semester of a program and also on improvement of grades. It will display the course details (code, title, number of credits) grade points obtained in each course, and SGPA/CGPA.
	2.12		**Transcript**: The Transcript issued on successful completion of all semesters of a program will display the course details (code, title, number of credits) and grade points obtained in each course and CGPA.

3.			**Types of Courses**
	3.1.		a) **Core Course**: Core course is a course which is compulsory for a student to study
			b) **Elective Course**: Elective course is a course which can be chosen from a pool of elective courses offered by the parent department in the programme.
			c) **Foundation Course**: in addition to other courses, Foundation Courses may be offered wherever possible by the department in Semester 1. The performance in these courses shall not be counted for computation of 'SGPA' and 'CGPA'
			d) **Value-Added Credited Course**: These courses add value through enhanced employability skills and will be offered by parent department.
			e) **Interdepartmental Course**: These courses will be open to master's students across Faculty which are specified by the Department/Institute concerned. There will be allocation on merit base with a capping on the maximum number of students in a particular course as specified by the department/institute concerned.
			f) **MOOCs**: The student will have the freedom to choose a similar course of equivalent credits out of the MOOCs portal of UGC, in place of any 2-credit course offered in the semester as specified by the Department and approved by the Vice Chancellor. MOOC courses may be opted depending upon the availability on the government approved portal. Not more than 2 courses per semester may be availed through MOOCs.
4.			**Minimum Eligibility Requirement and process of Admission**
	4.1		**Admission Procedure** The admission of students who are Indian Nationals, shall be based on merit determined on the basis of performance in the postgraduate entrance test (PGET) or academic merit or a combination of the two as per university rules. However, Foreign Nationals applying for admission through International Cell of University of Lucknow and approved by the VC shall be eligible for direct admission on supernumeric seats.
	4.2		**Seats** Number of seats of the program shall be recommended by the department for appropriate decision by the competent authority.
	4.3		**Reservation/ Weightage** Reservation/ weightage in admissions shall be as per the UP-Government rules as approved by the university. The Scheduled Castes/ Scheduled Tribes/ Other Backward Classes (Non-Creamy layer)/ EWS candidates, etc. originally belonging to Uttar Pradesh will be given the benefit of reservation. Scheduled Castes/ Scheduled Tribes/ Other Backward Classes/ EWS candidates of other States will be treated as open category candidates. To avail benefit of reservation, the relevant certificates are to be provided during filing of application, in the absence of which, the benefits cannot be availed at a later date.

	4.4		**Eligibility requirements** a) A 4-year/5-year bachelor's degree with Honours/ Honours with Research with a minimum of 160 credits from a UGC recognized university. b) A student is eligible for a master's programme in any discipline provided the student qualifies the University entrance examination or the mode of admission as applicable by the University rules at the time of admission. c) Foreign Nationals applying for admission through International Cell of University of Lucknow shall be eligible for direct admission subject to the laid down academic eligibility as approved by the competent authority. d) Candidates who have obtained degrees under Twinning, Joint and Dual degree will also be eligible.
	4.5		**Gap Certificate**: If there is gap in taking admission after Graduation, then an affidavit (certified by the Notary on Rs. 10.00 Stamp paper), certifying good moral character and discipline, has to be submitted at the time of admission.
	4.6		**Student enrolment**: It shall be in accordance with the academic and physical facilities available and as announced by the university.
	4.7		**Declaration of result:** Merit list for admission shall be published on the University of Lucknow website (www.lkouniv.ac.in). The candidate himself/ herself will find his/ her merit number from the merit list.
	4.8		**Order of Merit**: If two or more candidates have secured equivalent marks/ rank in the merit Index, then the merit for admission will be determined as follows: a) The candidate, who has secured higher percentage of marks at Graduation or equivalent examination will be given preference. b) If the marks secured in graduation or equivalent examination are the same in such cases first preference will be given to the candidate who has secured higher percentage of marks in the subject in which they are seeking admission c) If the marks secured in graduation or equivalent examination are the same in such cases first preference will be given to the candidate who has secured higher percentage of marks at Intermediate or equivalent examination. d) If the marks obtained at the Intermediate or equivalent examination are also the same, then in that case the older candidate will be given priority.
	4.9		The candidate shall be entitled to weightages (if any) on the merit. The final merit of the candidates bearing the Outstanding sports person, N.C.C "B" certificate and girl candidates for Faculty of Law will be determined in the merit list by adding 5%, 2.5% and 5%, respectively, of the total marks obtained by him/ her in the combined merit.
	4.10		The request for refund of fees will be processed as per university rules.
5.			**Program Duration and Credit Requirements**
	5.1.		The one year postgraduate degree programme shall be spread over two semesters (one academic year) of (approximately) 15 weeks each for studies and 2 weeks for examination.
	5.2.		The maximum duration for completing the master degree programme, shall

				be three consecutive academic sessions.
	5.3			Total number of credits required to be completed will be 40 for one-year master's programme (20 per semester).
6.				**Fees**
				The fee charged from the students of masters programme shall be as approved by the Finance Committee of the university.
7.				**Programme Structure**
	7.1			The programme structure and programme outline of the one-year postgraduate programmes shall be as per the regulations of the respective programmes as recommended by the respective Board of Studies and approved by the competent authority. The framework is provided in **Annexure-A.**
	7.2			Each course may have only a lecture component/ a lecture and tutorial component/ lecture and practical component/ lecture, tutorial, and practical component/ only practical component/ only field work or a combination of them or new academic approaches as approved by the competent authority.
	7.3			The following types of courses/ activities may constitute the programmes of study. Each of them will require a specific number of hours of teaching/ guidance and laboratory/ studio/ workshop activities, field-based learning/ projects, internships, and community engagement and service. • **Lecture courses**: Courses involving lectures relating to a field or discipline by an expert or qualified personnel in a field of learning, work/ vocation, or professional practice. • **Tutorial courses**: Courses involving problem-solving and discussions relating to a field or discipline under the guidance of qualified personnel in a field of learning, work/ vocation, or professional practice. • **Practical or Laboratory work**: A course requiring students to participate in a project or practical or lab activity that applies previously learned/ studied principles/ theory related to the chosen field of learning, work/ vocation, or professional practice under the supervision of an expert or qualified individual in the field of learning, work/ vocation or professional practice. • **Seminar**: A course requiring students to participate in structured discussion/ conversation or debate focused on assigned tasks/ readings, current or historical events, or shared experiences guided or led by an expert or qualified personnel in a field of learning, work/ vocation, or professional practice. • **Studio activities:** Studio activities involve the engagement of students in creative or artistic activities. Every student is engaged in performing a creative activity to obtain a specific outcome. Studio-based activities involve visual- or aesthetic-focused experiential work. • **Field practice/ projects:** Courses requiring students to participate in field-based learning/ projects generally under the supervision of an expert of the given external entity. Based on programme design, more such courses/ activities can be identified and implemented for superior learning in the educational interest with prior approval of the competent bodies.

8.			**Flexibility:**
	8.1.		The students may pursue two academic programmes simultaneously, provided a) Two full-time academic programmes in the physical mode provided that there is no overlap of class timings between the two programmes within or outside the university. Also, the students are required to take permission from the institutions and also disclose to the university their enrollment in another institutions. b) Two academic programmes, one in full-time physical mode and another in Open and Distance Learning (ODL)/Online mode; or up to two ODL/Online programmes, simultaneously. c) Degree or diploma programmes under ODL/Online mode shall be pursued with only such higher education institutes which are recognized by UGC/Statutory Council/Govt. of India for running such programmes, subject to regulatory bodies.
9.			**Attendance Requirement**
	9.1.		The minimum number of lectures, tutorials, seminars and practicals, field work, project, etc. which a student shall be required to attend for eligibility to appear in the examination shall be 75%. However, in exceptional cases, the Dean/ Head of the Faculty/ Department concerned may recommend a relaxation in the minimum attendance requirement by not more than 15% on the basis of reasons and as approved by the competent authority.
10.			**Examination(s) and Assessment /Evaluation**
	10.1		Examinations are a fundamental and integral component of the educational process. They serve as a critical means to assess students' understanding of course material, evaluate their academic progress, and ultimately award academic qualifications. The section below presents a framework that outlines the policies, procedures, and regulations governing the conduct of examinations at University of Lucknow. The university remains committed to fostering a learning environment characterized by integrity, fairness, and transparency. The guidelines are designed to provide clarity, fairness, and consistency in the examination process, thereby ensuring that all students are assessed equitably, academic integrity is upheld, and the university's educational standards are maintained. It serves as a guide for students, faculty members, and administrators, outlining their respective roles and responsibilities in the examination process.
	10.2		In all credit courses, there shall be continuous internal assessment of the students and semester end examination as per the scheme of examination,
	10.3		The semester end examination shall have a weightage of 70 marks. Questions for this examination shall be set by a panel of examiners approved by the Board of Studies and duly moderated by the Moderation Committee. The scheme of examination shall ensure that no student has to appear for examinations in more than two courses on any single day.
	10.4		The continuous internal assessment shall have a weightage of 30 marks and shallbe based on factors such as attendance, class tests, participation in seminars, group activities, quizzes, individual and group assignments/presentations, term papers, class participation, viva-voce, etc. It shall be the duty of the Teacher teaching a particular course, to conduct internal assessment. In case more than one teacher is sharing the teaching work in a course, each teacher shall evaluate independently and a

			weighted average would be taken
	10.5		Mode, form, duration and frequency of examination will be announced by the Controller of Examinations after obtaining due approval by competent bodies.
	10.6		While the actual process of evaluation shall be confidential. Controller of Examinations shall evolve a method that ensures speedier, fair and just method of evaluation that is free from biases.
	10.7		**Examination Conduct, Grading, Promotion and Reappearing Rules**
		10.7.1	**Conduct** a) Internal assessment marks shall be uploaded prior to theory examinations. No amendment in uploaded internal assessment marks shall be allowed once the result is declared. b) The conduct of practical, viva, dissertation, etc. at university centre will be the responsibility of the Head of Department and shall be conducted prior to theory examinations. c) The conduct of practical, viva, dissertation, etc. at associated colleges will be the responsibility of the College principals and shall be conducted prior to theory examinations as per the examination scheme. d) In the interest of the students and academics, the Vice Chancellor, however, may allow conduct of special examinations for one or more courses for one or more students.
		10.7.2	**Grading** a) A student obtaining grades 'P' to 'O' (numeric grade 4 or higher) in any course shall be considered PASS in that course. b) For non-credit courses 'Satisfactory' (grades 'P' to 'O') or 'Unsatisfactory' (Grade 'F' or 'Ab') shall be indicated instead of the letter grade and these will not be counted for the computation of SGPA/CGPA. c) A student shall be eligible for the award of maximum 7 grace marks per semester only if the student is able to clear all courses in the Semester with the help of grace marks. *(grading table below)*
		10.7.3	**Computation of SGPA and CGPA** The Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA) shall be computed as follows: a) The SGPA is the ratio of sum of the product of the number of credits with the grade points scored by a student in all the courses taken by a student and the sum of the number of credits of all the courses undergone by a student,

Grading table (within 10.7.2):

Letter Grade	Grade Point
O (Outstanding)	10
A+ (Excellent)	9
A (Very Good)	8
B+ (Good)	7
B (Above Average)	6
C (Average)	5
P (Pass)	4
F (Fail)	0
Ab (Absent)	0

i.e.

$$SGPA (Si) = \Sigma (Ci \times Gi) / \Sigma Ci$$

where Ci is the number of credits of the ith course and Gi is the grade point scored by the student in the ith course.

b) The CGPA is also calculated in the same manner taking into account all the courses undergone by a student over all the semesters of a programme, le

$$CGPA = \Sigma(Ci \times Si) / \Sigma Ci$$

where Si is the SGPA of the ith semester and Ci is the total number of credits in that semester.

c) The SGPA and CGPA shall be rounded off to 2 decimal points and reported in the grade cards and transcripts.

d) Whenever a student is permitted to repeat a course, the better grade of the two will be taken for the computation of SGPA and CGPA.

		10.7.4	**Promotion and Reappearing**

a)   All students shall be promoted from Semester I to Semester II, if he/she has passed in at least fifty percent of total courses taught in Semester I.

b)   Those students who are NOT eligible for promotion shall have to reappear in the end semester examination of courses, within the maximum stipulated time period (i.e. 3 years from the date of admission) allowed to complete the program.

c)   Those students who are NOT eligible for promotion may reappear in the internal examination of those courses in the semester(s) if they have not appeared/ cleared their internal examinations, within 3 years from the date of admission.

d)   Those students who are eligible for promotion and wish to improve their grades, may avail a maximum of two consecutive opportunities to improve their grades in the end of semester examination, within 3 years from the date of admission. The grades of internal assessment shall carry forward in such cases.

e)   A Student may be allowed to re-register for a semester, within the maximum stimulated time period allowed to complete the program, provided he/she satisfies one of the following conditions. In such a case there shall be fresh assessment of internal evaluation.

f)   The student is declared to be failed if

     (i) The student did not appear in semester examination or he/she was not granted permission to appear in the examination.

     (ii) The student had been detained by the University and subsequently has been permitted to take re-admission

<table>
<tr><td></td><td></td><td></td><td colspan="2">(iii)The student has own desire to abandon the performance of the semester and wishes to repeat.</td></tr>
<tr><td></td><td></td><td></td><td colspan="2">g) Those students who reappear in any course/s in any semester or re-register for a semester, shall have to pay the prescribed fees of the program.</td></tr>
<tr><td></td><td></td><td></td><td colspan="2">h) Cases of use of unfair means in the examinations shall be dealt with as per the rules and regulations of the University</td></tr>
<tr><td></td><td></td><td></td><td colspan="2">i) Challenge evaluation shall be permitted as per university rules.</td></tr>
<tr><td></td><td>10.8</td><td></td><td colspan="2">Appointment and Allocation of Examiners</td></tr>
<tr><td></td><td></td><td>10.8.1</td><td colspan="2">A panel of examiners (eligibility as described in 10.9) shall be provided by Board of Studies, to Controller of Examinations. based on need. The list may be amended by Controller of Examinations (per resolution no. 2 (any other matters) vide Examination Committee meeting dated December 12, 2022), if required. Board of Studies may provide an exhaustive list of examiners for paper setting, moderation, viva, dissertation, practical, etc.</td></tr>
<tr><td></td><td></td><td>10.8.2</td><td colspan="2">Internal examiners from associated colleges as well as external examiners shall submit their documents (as defined in 10.9) to the Controller of Examinations who shall verify the documents before finalizing the list of examiners.</td></tr>
<tr><td></td><td></td><td>10.8.3</td><td colspan="2">From the above list, random allotment of examiners will be made by the Controller of Examinations with approval from the Vice Chancellor to college centres well in advance so as to ensure timely fair and just examinations, preferably, prior to theory examinations. The panel of examiners may normally not exceed three examiners in a particular subject for practical, viva, dissertation, etc. at each college.</td></tr>
<tr><td></td><td></td><td>10.8.4</td><td colspan="2">Under normal circumstances, one examiner shall be limited to the conduct of not more than five examinations in a semester. Under exceptional circumstances, any deviation from the above shall be made only with the consent of the Vice Chancellor.</td></tr>
<tr><td></td><td></td><td>10.8.5</td><td colspan="2">In case, no panel of examiners is received from the department within time it shall be the duty of Controller of Examinations to prepare panel for paper setter and examiners and after due approval of Hon'ble Vice Chancellor to ensure timely, fair and just execution.</td></tr>
<tr><td></td><td></td><td>10.8.6</td><td colspan="2">In case, any examiner is not available for the assignment and college / department and puts up a request for change, it is the duty of Controller of Examinations to depute new examiners from the panel already approved by Hon'ble Vice Chancellor.</td></tr>
<tr><td></td><td>10.9</td><td></td><td colspan="2">Eligibility of Examiners</td></tr>
<tr><td></td><td></td><td>10.9.1</td><td colspan="2">Examiners may include experts from teaching/ research/ industry.

a) Internal Examiners: Internal examiner shall be from the college (including self financed institutions)/ university department if qualified faculty is available. In case no faculty is available in a</td></tr>
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			college to be internal examiner, eligible teachers from other college/ university departments can be appointed as internal examiner.
			b) **External Examiners**: Examiners may include experts who are or have been involved in teaching in HEIs, research and industry. Retired teachers shall also be treated as external examiner.
		10.9.2	**Internal examiner in practical, viva, dissertation, etc. (regular faculty)** • Permanent faculty of the university or associated college in the respective subject and class, post completion of probationary period.
		10.9.3	**Internal examiner in practical, viva, dissertation, etc. (faculty from associated self-financed institutions)** • 3 years approval from University in the respective subject and class • Currently serving in associated colleges • Letter of approval from University • At least last six months salary statement from bank • Latest experience certificate given by the principal of the college.
		10.9.4	**For External Examiner in practical, viva, dissertation, etc.** • A teacher having more than 5 years approval from university in the subject. • Letter of approval from University. • At least last six months salary statement from bank. • Latest experience certificate given by principal of the college. • Subject experts with more than 5 years experience as researchers or in the industry. These experts will not be required to submit the above documents with the exception of experience certificate/ appointment letter.
		10.9.5	**For Examiner in evaluation (regular faculty)** • At least one year experience is required for the teachers in the respective subject and class. • In case of evaluation of interdisciplinary subjects, respective superintendents are authorized to take decision, with the approval of Controller of Examinations, who in turn will avail the approval of Vice Chancellor. • To ensure smooth and timely conduct of evaluation, the respective superintendents are authorized to take decision, with the approval of Controller of Examinations, who in turn will avail the approval of Vice Chancellor.
		10.9.6	**For Examiner in evaluation (faculty in associated self-financed institutions)** • At least one year experience is required for the teachers in the respective subject and class. • In case of evaluation of interdisciplinary subjects, respective

			superintendents are authorized to take decision, with the approval of Controller of Examinations, who in turn will avail the approval of Vice Chancellor.
			• To ensure smooth and timely conduct of evaluation, the respective superintendents are authorized to take decision, with the approval of Controller of Examinations, who in turn will avail the approval of Vice Chancellor.
	10.10		**Grade Card** A grade card shall be issued to each student at the end of every semester subject to fulfilment of all other conditions.
	10.11		**Transcript** A Transcript shall be issued to a student on successful completion of the programme on request by the student after paying the required fee as per university rules.
	10.12		**Withholding of Grade Card/ Transcript** The Grade Card/ Transcript of a student shall be withheld if he/ she has not paid his/ her dues, or if there is a case of indiscipline pending against him/ her.
11.			**Award of Division**
	11.1		Division shall be awarded to the students as per the following table:
	11.2		The merit rank of the students shall be determined on the basis of the CGPA obtained by them. However, only those students who have passed all courses in the first attempt without grace marks, shall be eligible for the award of medals.
12.			**Conversion of CGPA to equivalent marks**
	12.1		CGPA can be multiplied by 10 to get the overall percentage marks for comparison with conventional marks system.
13.			**Interpretation clause**
	13.1		In case of any issue of interpretation or clarification arising during the course of implementation of this ordinance or in case of any unforeseen circumstances, or decision required in the interest of the university or academics, the Vice Chancellor shall be authorized to decide, which shall be binding on all stakeholders.

Table within 11.1:

CGPA RANGE	Division
7.50<=CGPA<=10.00	First Division with distinction
6.00<=CGPA<=7.49	First Division
4.50<=CGPA<=5.99	Second Division
3.60<=CGPA<=4.99	Third Division

FRAMEWORK

The proposed structure of PG programmes in NEP at the University of Lucknow, would be as follows:

Year	Semester	Course Type	Credits	Total
1	Semester 1	Core Course 1	4	20
		Core Course 2	4	
		Core Course 3	4	
		Elective Course 4a/4b/4c/….	4	
		Elective Course 5a/5b/5c/….	2	
		Valued Added Credited Course (Intradepartmental)	2	
	Semester 2	Core Course 6	4	20
		Core Course 7	4	
		Core Course 8	4	
		Elective Course 9a/9b/9c/….	4	
		Elective Course 10a/10b/10c/….	2	
		Interdepartmental Course	2	

Each elective paper has to offer more than one option. Upper limit of options may be decided by the department.