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Roll. No. _____

MS-3172

B.B.A. (Semester-IV) Examination, 2015

HUMAN RESOURCE MANAGEMENT

(BBA-403)

Time Allowed : Three Hours] [Maximum Marks : 70

Note : Answer five questions in all, selecting only one question from each Unit. Question No.1 is compulsory.

1. Write short answers on the following :

3 × 10 = 30

- (a) State characteristics of Human Resource Development.
- (b) Differentiate Job analysis & uses of Job analysis.
- (c) Differentiation of Job Specification & Job Evaluation.
- (d) Describe Sources of Recruitment.

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(2)

- (e) Describe Selection & steps involved.
- (f) Differentiate Placement & Induction.
- (g) Distinction between Training & Development.
- (h) What are essentials of a good Performance Appraisal.
- (i) List the factors affecting wages & requisites of a sound pay-structure.
- (j) Explain Collective Bargaining in India.

Unit-I

- 2. State difference between Traditional Personnel Management function & HRD (Human Resource Management) and need for HRD in Indian context. 10
- 3. Give objectives of Job Evaluation, Also state advantages & limitations of Job Evaluation. 10

Unit-II

- 4. Explain Transfer, types of transfer and transfer policy. 10

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- 5. Describe Separation and types of separation. 10

Unit-III

- 6. Explain Performance Appraisal, its objectives and uses? 10
- 7. Explain Compensation Planning, its merits & demerits. Give objectives of compensation planning. 10

Unit-IV

- 8. Explain Workers Participation in Management. Define Collective Bargaining, its objectives & advantages. 10
- 9. Explain Quality Circles, its advantages & requisites. 10

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