

University of Lucknow

Notice Inviting Tenders (Short Term)

Sealed tenders are invited from registered contractors of Works Department for **Supply of visitor chairs for evolution cell, Examination Building** as per details attached as Annexure-1.

The terms and conditions along-with format of technical and financial bid respectively (Tender documents set) can be downloaded from www.lkouniv.ac.in displayed as Annexure A, B and C respectively along with this notice.

The tender bids (separate technical and financial bids double sealed in one envelope) addressed to the Executive Engineer, University of Lucknow are required to be placed in the tender box at Proctor Office University of Lucknow, Lucknow-226007 by the Last date of February 12, 2019 (2.00 PM). The bids shall be opened at 3.00 PM in the Office of the Proctor on the same day.

**Executive Engineer
University of Lucknow**

Annexure-I

Works Department, University of Lucknow

**Description of Work: Supply of visitor chairs for evlution cell,
Examination Building.**

| Sl. No. | Particulars of Work | Qty. | Unit |
|--------------------|---|-------------|-------------|
| 1. | Supply of visitor chairs low back with Arm having PU foam over seat and back covered with high quality leatherite. | 35 | No. |
| 2. | Supply of visitor chairs high back with Arm having PU foam over seat and back covered with high quality leatherite. | 25 | No. |

**Executive Engineer
University of Lucknow.**

Annexure – B

Works Department, University of Lucknow

Terms and Conditions: Tender for Supply of visitor chairs for evaluation cell, Examination Building.

1. The rates quoted should be net exclusive of Goods and Service Tax.
2. No payment shall be paid for the cartage. (Rate should be F.O.R. site).
3. The work should be completed within the stipulated time given from the date of order as mentioned in work order.
4. Quantities are liable to vary.
5. Payment shall be made on the basis of actual work executed.
6. An earnest money of Rs. 7000.00 in the form of Bank Draft issued by a Nationalized Bank in favour of "Finance Officer, University of Lucknow" payable at Lucknow should accompany the tender form which shall be refunded to those whose tenders are not accepted.
7. EMD will be converted into security money for the tenderer whose bid is accepted.
8. Only those tenders shall be accepted which give the offer for entire work (tender for part work will not be accepted).
9. The Vice Chancellor, University of Lucknow will have absolute right to reject the tender without assigning any reason.
10. Demand Draft of Rs. 500.00 being cost of tender form has to be attached with Tender form in favour of "Finance Officer, University of Lucknow" payable at Lucknow, which is not refundable in any case.
11. Tender form will be deposited in the office of the Proctor, University of Lucknow, Last date of tender form submission is 12.02.2019 upto 2:00 PM. The tender will be opened on the same day at 3:00 PM, In the Office of The Proctor, University of Lucknow.
12. PAN & GST Certificate is essential, copies of same are to be attached.
13. Authorized signatory has kept all the original documents at the time of opening of tender.
14. All disputes are subjects to Lucknow Jurisdiction.

I/We have read and understand the above conditions and agree to abide by them.

Authorized Signatory & Seal of the Tenderer/Proprietor

University of Lucknow

**Description of Work: Supply of visitor chairs for evolution cell,
Examination Building.**

Format/ Check list of Technical Bid

| S.No. | Description | Yes | No |
|-------|---|-----|----|
| 1. | Name of the firm | | |
| 2. | Address Contact No. | | |
| 3. | Attach : Firm registration/ Partnership Registration Company Certificate (Attached Photocopy) | | |
| 4. | G.S.T. Registration (Attach Photocopy) | | |
| 5. | Permanent Account Number. Issued by Income Tax Department. (Attached Photocopy) | | |
| 6. | Furnish Demand draft of Rs. 500.00 in favour of Finance Officer, University of Lucknow towards cost of Tender form DD No.....dt..... Bank..... Branch..... | | |
| 7. | Furnish DD of Rs. 7000.00 in favour of Finance Officer, University of Lucknow towards EMD DD No.....dt..... Bank..... Branch..... | | |

Date:

**Signature of Authorized signatory
Seal**

Annexure – C

Works Department, University of Lucknow

Name of Work: Tender for Supply of visitor chairs for evlution cell,
Examination Building.

Format of Financial Bid

I/we here by tender the following rates for different items as under.

| Sl. No. | Particulars of work | Qty. | Unit | Rate per Unit (Rs.) | Amount (Rupees) |
|----------------------------|---|------|------|---------------------|-----------------|
| 1. | Supply of visitor chairs low back with Arm having PU foam over seat and back covered with high quality leatherite. | 35 | No. | | |
| 2. | Supply of visitor chairs high back with Arm having PU foam over seat and back covered with high quality leatherite. | 25 | No. | | |
| Total | | | | | |
| Good & Services Tax @..... | | | | | |
| Grand Total | | | | | |

Signature of Tenderer with seal