Prof. Poonam Tandon Dean of Students' Welfare

March 6<sup>th</sup>, 2020

Launch of "Our Pupils' Day" – A student "OPD" Programme of University of Lucknow

It gives me great pleasure to announce the launching of the first of many student support initiatives, "**Student OPD**" programme. Under the "**Student OPD**" programme the following steps are initiated:

- 1. Each faculty member (teachers of all cadres) would be required to exclusively set aside one hour in a week for the departmental students.
- 2. The OPD schedule of each department would be put up on notice boards as well as on the departmental page of the university website.
- 3. In departments with more than 06 faculty members, multiple faculties can schedule their OPD hour in a day.
- 4. In departments with less than 6 members, the number of OPD days in a week will equal the number of faculty.
- 5. The faculty will have to ensure their presence during the OPD hour to the exclusion of all other commitments.
- 6. The faculties are expected to sensitively address the concerns and queries of the students and provide requisite guidance.

(Poonam Tandon)