Annexure-I
API Proforma for Professor, Associate Professor & Assistant Professor

ACADEMIC PERFORMANCE INDICATORS BASED ON PERFORMANCE BASED

APPRAISAL SYSTEM TO BE SUBMITTED BY EACH APPLICANT FOR APPOINTMENT

OF TEACHERS AND OTHER ACADEMIC STAFF

AS PER UGC REGULATIONS, 2010

Advertisement No.	
Name of the Applicant	
Date of Birth	
Post applied for and Subject	
Name of the Department	

SCORES FOR ACADEMIC PERFORMANCE INDICATORS (APIs) IN RECRUITMENTS AND CAREER ADVANCEMENT SCHEME (CAS) PROMOTIONS OF UNIVERSITY / COLLEGE TEACHERS

CATEGORY I: TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

Brief Explanation: Based on the teacher's self-assessment, API scores are proposed for (a) teaching related activities; (b) domain knowledge; (c) participation in examination and evaluation; (d) contribution to innovative teaching, new courses etc. The minimum API score required by teachers from this category is 75. The self assessment score should be based on objectively verifiable criteria wherever possible and will be finalized by the screening/selection committee.

S. No.	Nature of Activity	Maximum Score	Self Assessment Score (to be filled by applicant)	Verified API Score (for official use)
1	Lectures, seminars, tutorials, practicals, contact hours undertaken taken as percentage of lectures allocated	50		
2	Lectures or other teaching duties in excess of the UGC norms	10		
3	Preparation and Imparting of knowledge /instruction as per curriculum; syllabus enrichment by providing additional resources to students	20		
4	Use of participatory and innovative teaching learning methodologies; updating of subject content, course improvement etc	20		
5	Examination duties (Invigilation; question paper setting, evaluation/assessment of answer scripts) as per allotment.	25		
	Total Score	125		
	Minimum API Score Required	75		

Supporting documents, wherever required be attached.

(Signature of Applicant)

Advertisement No.	
Name of the Applicant	
Date of Birth	
Post applied for and Subject	
Name of the Department	

CATEGORY II: CO-CURRICULAR, EXTENSION AND PROFESSIONAL DEVELOPMENT RELATED ACTIVITIES

Brief Explanation: Based on the teacher's self-assessment, category II API scores are proposed for co curricular and extension activities; and Professional development related contributions. The minimum API required by teachers for eligibility for promotion is 15. A list of items and proposed scores is given below. It will be noticed that all teachers can earn scores from a number of items, whereas some activities will be carried out only by one or a few teachers. The list of activities is broad enough for the minimum API score required (15) in this category to accrue to all teachers. As before, the self-assessment score should be based on objectively verifiable criteria and will be finalized by the screening/selection committee.

S. No.	Nature of Activity	Maximum Score	Self Assessment Score (to be filled by applicant)	Verified API Score (for official use)
1	Student related co-curricular, extension and field based activities (such as extension work through NSS/NCC and other channels, cultural activities, subject related events, advisement and counseling)	20		
2	Contribution to Corporate life and management of the department and institution through participation in academic and administrative committees and responsibilities.	15		
3	Professional Development activities (such as participation in seminars, conferences, short term, training courses, talks, lectures, membership of associations, dissemination and general articles, not covered in Category III below)	15		
	Minimum API Score Required	**15**		

\# Supporting documents, wherever required be attached.

(Signature of Applicant)

Advertisement No.	
Name of the Applicant	
Date of Birth	
Post applied for and Subject	
Name of the Department	

CATEGORY-III: RESEARCH AND ACADEMIC CONTRIBUTIONS

Brief Explanation: Based on the teacher's self-assessment, API scores are proposed for research and academic contributions. The minimum API score required by teachers from this category is different for different levels of promotion and between university and colleges. The self-assessment score will be based on verifiable criteria and will be finalized by the screening/selection committee.

A) Published papers in approved journals (List provided)/others.. Points-15/10
Participation in International exhibitions/Design competitions (in India and Abroad)........ Point -15
Participation in Exhibition outside India/Design competitions.. Points-15
Participation and selection in India/Design competitions.. Points-10
Reproduction of work in souvenir/ catalogues/ book of exhibitions/Design competitions ... Points- 5
(other than one man show)

Sl. No.	Title of the Exhibitions	Organized/Sponsored by	Abroad/ International	Date	API Score

B) (i) Chapters published in Books/Journals.. Points-10
   (ii) Articles published in Journals (as an Artist)... Points-10
National level Exhibitions... Points-10
Exhibition as invited Participant.. Points-10
Design published in National publications and/or advertisements published in the same... Points-10
Regional Exhibition.. Points- 5
Design published in State level publications and/or advertisements published in the same.. Points- 5

Sl. No.	Title of the Exhibitions/ Books/Journals	Organized/ Sponsored by	National levels/ as invitee/Regional	Date	API Score

(ii) Full papers in conference
 International/National and Regional (respectively).......................................   Points -10,7.5 and 5
 International Workshop/Camp/Seminar/ Symposium..   Points -10
 National Workshop/Camp/Seminar/ Symposium...   Points- 7.5
 Regional Workshop/ Camp/Seminar/ Symposium...   Points - 5

Sl. No.	Title of the Workshop/Camp/ Seminar	Organized/ Sponsored by	National levels/ as invitee/Regional	Date	API Score

iii) Books published as single author or editor: International: Points 50, National: Points 25

Solo Exhibitions organized by museums or Reputed Art Galleries..   Points-50
Other solo exhibitions.. ....   Points-25
Group shows/projects...   Points-10

Sl. No.	Title of the Exhibitions	Organized/Sponsored by	National/International levels	Date	API Score

III C). Ongoing and Completed Research Projects and Consultancies: Points as per UGC guidelines
(c) (I & II) Ongoing Projects/Consultancies: Points as per UGC guidelines
Ongoing / Completed small scale Departmental Research and Documentation projects....   Points-10
Ongoing/ Completed Government project/ (Mural, Sculpture, Painting, Advertising Projects)
assignment Points-10

Sl. No.	Title		Period	Grant/Amount Mobilized	API Score

(c) (III& IV) Completed Projects/Consultancies
Jury member: National/ International (Contest) Points-10
Jury member: State/ Regional (Contest)/ Member of Governing bodies of Art Academics/ recognized
Cultural organization .... Points- 5

Sl. No.	Title		Period	Grant/Amount Mobilized	API Score

(D) Research Guidance/Methodology.
Ph.D (each candidate) completed Points- 10, submitted Points- 7
Guidance cultural scholar (National/ State) Points-5/ Dissertation paper (MFA) Points- 3

Sl. No.	Number Enrolled	Submitted	Degree awarded	API Score
Ph.D or equivalent				
Cultural scholar or Dissertation paper (MFA)				

(E) (i) Refresher courses, Methodology Workshops, Symposium Training Courses, Teaching- Learning- Evaluation Technology Programmers, Soft skills development, Faculty Development Programmers (not less than two weeks duration: Points 20, not less than one week duration: Points 10)
International Artists Workshop/Camp/Seminar (Invited/Conducted/ Resource Person........ Points-20
Regional, National Workshop/Camp/Seminar- (Invited/ Conducted/Resource Person)......... Points-10
Workshops/Camp with Traditional/folk artist... Points-10
(Maximum Points 30)

Sl. No.	Programme	Duration	National/ International	Organized by	API Score
1					
2					

(E) (II) Papers Presented in conferences, Seminars, Workshops, Symposia (as per UGC guidelines)
University level Teachers Workshop..   Points-3

Sl. No.	Title	Duration	Regional/Inter faculty	Organized by	API Score

(E) (III) Invited Lectures/ Chairmanships at national or International conferences/seminars etc
Invited Lecture demonstrations/ Seminars etc : International: Points- 10, National: Points- 5,   Regional / State: Points- 3

Sl. No.	Title of Lecturer demonstration/ Seminars etc	Organized by	National/ International	API Score

IV. SUMMARY OF API SCORES

Sl. No.		Last Academic year	Total- API Score for Assessment Period	Annual Av. API Score for Assessment Period
I				
II				
	Total I+II			
III				

PART C : OTHER RELEVANT INFORMATION

Please give details of any other credential, significant, contributions, awards received etc not mentioned earlier.

Sl.No.	Details (Mention Year, Value etc where relevant)

LIST OF ENCLOSURES: (Please attach, copies of certificates, sanction orders, papers etc wherever necessary)

I certify that the information provided is correct as per records available with the university and/ or documents enclosed along with the duly filled PBAS proforma.

Supporting documents, wherever required be attached.

**Signature of Applicant with
Designation, Place & Date**